



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to attend the
Ordinary Meeting of the Parish Council on
Tuesday 6th October 2026 at 7.00 pm**

28/09/2026

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matters concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor Gerry Murray

AGENDA

117.26 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

118.26 Declarations of Interest

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

119.26 Resolution of Minutes - see document

To approve the Minutes of the Ordinary meeting held on Tuesday 1st September 2026.

120.26 Planning and Tree Works Applications (with response date deadlines)

PL/2026/03879 South Western Hotel, Station Road, Tisbury - Proposed storage container and outbuilding for the South Western Hotel, Station Road, Tisbury (15/10/2026)

PL/2026/04182 Place Farm, Court Street, Tisbury - Creation of bridge, foot path link / pavement and marked pedestrian road crossing (08/10/2026)

PL/2026/04198 Odette, High Street, Tisbury - Two storey extension to the rear of the building. Replacement shopfront. Replacement external joinery (22/10/2026)

PL/2026/05774 Nightingale Cottage, Nightingale Lane, Wardour, Tisbury - Construction of a two-storey extension to the existing dwelling, demolition of an existing garage & erection of a replacement detached garage (22/10/2026)

PL/2026/05898 2 Alexandra Villas, Hindon Lane, Tisbury - Conversion of outbuilding into home office. Minor works to house fenestration (26/10/2026)

PL/2026/05733 The Old Vicarage, Park Road, Tisbury - 2 x Large Acacia trees to be felled to ground level 1 x Holly tree to be felled to ground level (07/10/2026)

PL/2026/05734 Hillview, Duck Street, Tisbury - 1 x Large Beech tree to be crown lifted to 5m (07/10/2026)

121.26 Planning Application Decisions

- a. To ratify the Council's decision of 'no objection' on planning application PL/2026/04879 Weaveland Farmhouse, Hindon Lane, Tisbury - Convert existing storage shed/barn for ancillary accommodation by adding 1st floor to part of building, following majority agreement obtained by email.
- b. To note Wiltshire Council's decisions on recent applications.

122.26 Permission to use the Jubilee Meadow

To consider a request from St John's School PTA to use the Jubilee Meadow as a location for fireworks on Friday 6th November 2026.

123.26 Salisbury 800 Celebrations - [see document](#)

To consider an invitation from the Mayor of Salisbury, Councillor Jenny Bolwell, to support the City Council in its Salisbury 800 celebrations by participating in its Global Voices project. This will involve providing a short video message of good wishes from Tisbury which will be broadcast to the people of Salisbury on the main days of celebration in July 2027.

124.26 Wessex Water - Smart Waters Project - [see documents](#)

To approve in principle a request from Wessex Water to install a Continuous Water Quality Monitor (CWQM) in the river and on land in the Lower Recreation Ground subject to entering into a 10 year licence. This monitor will collect water samples and record water quality data every 15 minutes in real time providing insights into the health of the River Nadder.

125.26 Tisbury and West Tisbury Neighbourhood Plan - [see documents](#)

- a. To consider a report from the Clerk setting out an action plan to address the issues which may arise for Tisbury during the process of producing a new Wiltshire Local Plan.
- b. To approve the draft Terms of Reference for the Tisbury and West Tisbury Neighbourhood Plan Review Working Group.
- c. To agree on the councillors who will form that Working Group.

126.26 Playgrounds - [see documents](#)

- a. To note the quarterly playground inspection reports received from the Playground Inspection Company for the King George's Field and Lower Recreation Ground play areas.
- b. To note the Annual Condition Survey Report from Replay Maintenance for the Multi-Use-Games-Area in the King George's Field.
- c. To consider a quote of £1,455 from Replay Maintenance for the renewal of the annual Service Agreement for 2027 for the MUGA or alternatively agree to enter into a 3 or 5 year Agreement which will provide 3% and 5% discounts respectively.

127.26 Budget for 2027/2028

- a. To consider whether an initial review of next year's budget, prepared by the Clerk, should be reviewed by a small working group of councillors prior to it being presented to the Council at the December meeting; and
- b. To agree on the councillors who will form that working group.

128.26 Asset Register - [see document](#)

To approve the revisions to the Parish Council's Asset Register and Inventory of land for 2026-2027 as follows:

- a. **Wolf 3 Litter and Leaf Collector** - to add it at the value of £2,000.
- b. **HP OmniBook7 14" Laptop** - to add it at the value of £799.

129.26 Annual Insurance

To approve a quote from Gallagher's (subject to amendments) for the annual insurance for the King George's Field, Tisbury to be provided by Hiscox.

130.26 Parish Council Surgeries

To consider a proposal from Councillor Mason that the Council reinstates monthly parish surgeries in the Reading Room where local residents can meet parish councillors outside of formal council meetings to discuss community issues, raise concerns or seek advice.

131.26 Risk Assessments

To approve the following Risk Assessments:

- a. For the Apple Day event.
- b. For the use of the Wolf 3 Litter and Leaf Collector.
- c. For the use of the Brushcutter.
- d. For Tisbury and West Tisbury Burial Ground.

132.26 Finance 1 - Consultation on the Governance and Accountability of Category 2 Authorities in England

To consider a response to a consultation on the review of the governance, accountability and accounting framework for smaller authorities which invites views from parish and town councils and other stakeholders. The review is being undertaken by the Chartered Institute of Public Finance and Accountancy (CIPFA) on behalf of the Smaller Authorities' Proper Practices Panel (SAPPP) with support from the Smaller Authorities' Audit Appointments Ltd (SAAA) and seeks feedback on two proposed documents:

- [the Proper Practices Code for Category 2 Authorities \(England\)](#); and
- [the Code of Practice for Internal Audit of Category 2 Authorities \(England\)](#).

133.26 Finance 2 - External Auditor's Report & Certificate - Annual Governance and Accounting Report (AGAR) - [see documents](#)

- a. To note the PKF Littlejohn External Auditor's Report and Certificate and any actions to be taken for the year ending 31st March 2026.
- b. To confirm that the Conclusion of Audit Notice and Certificate were displayed on the Council's Noticeboard and Website prior to 30th September 2026.

134.26 Finance 3 - October Financial Information - [see documents](#)

To approve and note the following reports:

- a. Retrospective approval of payments from 01/09/2026 to 30/09/2026.
- b. Approval of October Faster Payment transactions.
- c. Current Account bank reconciliations for 31st August and 30th Sept 2026
- d. Deposit Account bank reconciliation to 30th September 2026
- e. Petty Cash Account reconciliation to 30th September 2026
- f. Budget to Actual Reports to 31st August and 30th September 2026
- g. Earmarked Reserves to 31st August and 30th September 2026

135.26 Policies for Adoption and Review - [see documents](#)

- a. To adopt a revised Publication Scheme as recommended by the Council's Internal Auditor.
- b. To review the Council's Information and Data Protection Policy.

136.26 Representative Reports

To receive reports from councillors:

Parking Working Group: To receive a verbal report from Councillor Cradock on the recent meeting of the Working Group.

Wessex Water: To receive a verbal report from Councillor Mason on a site meeting to consider the installation of a water quality meter beside the river in the Lower Recreation Ground.

137.26 Items for Information - [see documents](#)

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Clerk's report on a meeting of the Wiltshire Area Localism and Planning Group (WALPA).

138.26 Items for next meeting:

Emergency Plan
Another StarFest event

139.26 Date of next meeting:

To approve the date of the next meeting as Tuesday 2nd November 2026 at 7 pm at the Reading Room, High Street, Tisbury.