



**Tisbury Parish Council – Minutes of the
Ordinary Meeting
Held at 7.00 pm on Tuesday 3rd February 2026 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

Four members of the public raised their concerns about commuters parking for days, and in some cases weeks, in Church Street which prevented them from parking their own vehicles. They asked that the Parish Council consider requesting that residents' parking or controlled zone parking be installed so that commuters parked their cars at the train station.

Report from Wiltshire Councillor Gerry Murray

Councillor Murray gave a report on the following matters:

- **Flooding** - He had been in touch with residents affected by flooding over the last week. There had been no ingress of water in any homes but many gardens had been flooded. The new bund at the South Western Hotel had breached and the decking at the rear had been damaged.
- **Year-end financial forecast** - Wiltshire Council was predicting a small surplus of around £245,000. This marks a remarkable £6.9m turnaround from the quarter two projection, which predicted a 2025/26 overspend of £6.6m including the £5 million overspend which had been inherited at the end of 2024/25 financial year.
- **Parking in Wiltshire** - The key proposed changes are:
 1. An increase in on-street and off-street parking tariffs across the county to reflect inflation and support financial sustainability. An extension of chargeable hours from 7 am to 7 pm.
 2. An alignment of Sunday parking charges with weekday rates and reintroduction of on-street Sunday charges in Salisbury.
 3. Improved long-term sustainability of rural transport: part of the revenue is intended to support rural buses.
 4. An increase in enforcement in rural areas and a desire to consult with rural communities on local schemes
- **2026/27 Budget Proposals** - Wiltshire Council has published its draft budget proposals which detail how it will spend £567 million. The budget was considered at a Cabinet meeting on Tuesday 3rd February and is to be ratified by a Full Council on 24th February. Two amendments to the draft budget will be brought forward at cabinet which are beneficial to parishes. The Council is proposing a net £40 million increase in spend on services compared to 2025/26 (£527 million), which will help it to cope with the above inflation increases in

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Adult Social Care and SEND in order to achieve the priorities set out in its 10-year 'Our Wiltshire Plan'.

- **Reporting Potholes on MyWilts App** - He encouraged everyone to report potholes on the App and had personally reported over 30 potholes himself in Tisbury and West Tisbury.

MEETING MINUTES **(*responsibility for action)**

Those present:

Councillors J Mason (Chairman), R A Beattie, E Coyle-Camp, M Carlile, N Errington, K Gamm, G Murray - 7.

Also in attendance:

B Cornish (Clerk)

Four members of the public

208.25 Chairman's Announcement

Councillor Mason made a statement paying tribute to former Councillor Felicity Corp following her recent passing who had given nearly 30 years of dedicated service to the Tisbury community when she retired from the Council in April 2025. He said that she was particularly passionate about issues which mattered greatly to the village, most notably the library and the train station. Her forthright approach and commitment had helped to protect and improve those vital services which, as a result, will be there for future generations enabling the village to continue to thrive. The village had lost a devoted advocate and she will be greatly missed.

Councillors Errington and Murray put forward suggestions for a suitable memorial to mark her service to the community and it was agreed that Councillors would consider further ideas which could be put to the March meeting of the Council.

209.25 Apologies

Councillors unanimously accepted the apologies received from Councillors Cradock, Crouch and Davison due to holiday commitments.

210.25 Declarations of Interest

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None
- c. Dispensations: None.

211.25 Resolution of Minutes

To approve the Minutes of the Ordinary Meeting held on 6th January 2026:

- **Approved; KG/MC.**

212.25 Planning and Tree Works Applications *Clerk

PL/2025/09724 Grove Cottage, Nightingale Lane, Wardour, Tisbury - Erect garage and store:

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- **Support, on the grounds that it was compliant with Core 57 of the Wiltshire Core Strategy. However, it would ask that a condition is placed on the Decision Notice to state that the building shall remain ancillary to the dwelling house and not form part of the living accommodation. NE/LCC.**

PL/2026/00205 Pot House, The Avenue, Tisbury - T1 Ornamental Plum tree - Reduce by 3m. T2 Apple tree - Prune by 1m:

- **No objection; Chair.**

213.25 Application Decisions

Councillors noted the decisions on recent applications:

PL/2025/09417 - Section 37 Notification - Overhead Lines Electricity Act Land South of B3089 & Adjacent to Hindon Lane, Fonthill Gifford

Replace existing poles 14, 6, 5, 4, 3, 2, 1, 18 as shown on the attached plans, in order to accommodate heavier conductors required for reinforcement of the overhead lines

Wiltshire Council Decision: Approve

Parish Council Decision: Support

PL/2025/09415 Quince Cottage, Duck Street, Tisbury

1 Apple tree to prune to previous point and thin. 1 Beech tree to reduce to hedge line. 3 Ash tree to fell to ground level. 1 Eucalyptus to be pillared to 3m. 3 Conifer trees to be reduced in height by 3m.

Wiltshire Council Decision: No objection

Parish Council Decision: No objection

Appeals

PL/2024/07970 - Caerglow House, The Square, Tisbury, SP3 6JP - Retrospective planning application for the replacement of an external door and the creation of a new fully accessible door and removal of a section of boundary wall:

Comments were submitted through the Planning Inspectorate portal reiterating the Council's objection to the application

214.25 National Planning Policy Framework Consultation *Clerk/MC/NE/KG

- To consider a response to the HM Government consultation a revised National Planning Policy Framework (NPPF) and other changes to the planning system:

- **Resolved that Councillors Carlile, Errington, Gamm and the Clerk be delegated to respond on the Council's behalf; Chair.**

- Wiltshire Council Budget Consultation**

To consider Wiltshire Council's draft Budget for 2026/27 and whether to respond on any matters of concern:

- **Resolved that Councillors would raise concerns direct with Councillor Murray which he will raise direct with Wiltshire Council; Chair.**

215.25 Parking *Clerk

- To consider residents' concerns about the parking in Church Street and to agree on any actions:

- **Resolved that the Clerk would seek guidance on the options for on-road residents'/controlled parking in Church Street from the Local Highways Engineer for the Council to discuss at the forthcoming Extra-ordinary meeting to be held on Wednesday 11th February 2026; GM/NE; unanimous.**
- b. To consider the proposals and ideas from Councillor Cradock on the auditing of parking in Tisbury and to agree on any actions: ***Clerk**
- **Resolved that the proposals are best considered through a Parking Working Group with a remit to explore and make recommendations on the strategy, options and potential resolutions for issues relating to parking in Tisbury. LCC/NE; unanimous.**
 - **The Clerk agreed to draft the Terms of Reference for consideration at the Extra-ordinary meeting to be held on Wednesday 11th February 2026.**

216.25 Parish Fingerposts

To consider a request from a resident that the Council considers the maintaining/repainting of the cast-iron fingerposts across the parish and to seek its view on whether local volunteers could help to arrange and fund their refurbishment:

- **Supported; RAB/NE; unanimous.**

217.25 Permission to use the Reading Room *Clerk

To approve the relocation of Serve On (a charity which provides specialist crisis response and humanitarian aid in the UK and worldwide) to use the Reading Room instead of the Youth Hub overnight from Friday 13th to Monday 16th February 2026 due to the delay in the completion of the Hub's refurbishment works:

- **Approved subject to public liability insurance and a risk assessment being provided; MC/RAB.**

218.25 Electrical Installation Condition Reports (EICRs)

- a. To note the Electrical Installation Condition Report for the Public Toilets:
- **Noted that the Report was satisfactory; Chair.**
- b. To note the Electrical Installation Condition Report for the Reading Room:
- **Noted that the Report was satisfactory; Chair.**
- c. To consider the Clerk's report on works or potential works to be carried out subject to quotes being obtained:
- **Resolved, MC/NE that:**
 - i. **Repair work identified in the Reading Room report would be completed immediately but work to replace the lights would be considered later in the year when funds allow;**
 - ii. **Quotes would be sought to carry out a complete re-wiring of the public toilets as this could be funded from the Earmarked Reserve.**

219.25 Village Events Diary Page

To consider a proposal from Councillor Mason that the Parish Council's website hosts a centralised village events diary for organisations to add their events:

- **Resolved that the Editor of Focus Magazine would be asked if the magazine could maintain the diary; GM/NE.**

220.25 Purchase of Noticeboards

To receive a report from Councillor Carlile on the cost of two noticeboards for the wall outside the Reading Room and for the Lower Recreation Ground and to approve the quotes received:

- **Resolved to accept quotes from Greenbarnes for two noticeboards to be installed on the wall in front of the Reading Room (quote £1,128.13) and at the entrance to Lower Recreation Ground (quote £1,113.00).**

RAB/NE; unanimous.

Further noticeboards will be purchased in the coming months.

221.25 Environment Committee

a. Meeting Report & Minutes

- Councillor Mason gave a detailed report on the recent meeting which mostly considered the plans, communications and logistics for StarFest 2026 and made the recommendations set out on the agenda.
- To receive and note the Minutes of the meeting held on 24th November 2025:
 - **Noted; GM/JM.**

b. Committee Recommendations

- To create a StarFest 2026 Facebook page as a sub-page of the Parish Council's Facebook page with nominated councillors being set up with access.
- To set up a microsite for StarFest 2026 from the Parish Council's website.
- To set up a Parish Council Instagram account with nominated councillors being set up with access.
- To appoint Sarah Cowell to maintain the Rain Garden for £20 per hour for a total of 6 hours until 31st March 2026 and for a total of 18 hours from April 2026-March 2027:
 - **All recommendations approved; KG/MC.**

222.25 Finance 1 - February Financial Information

To approve and note the following reports:

- Retrospective approval of payments made from 01/01/2026 to 31/01/2026 - £272.98.
- Approval of February Faster Payment transactions - £11,046.37
- Current Account bank reconciliation to 31st January 2026 - £5,141.90
- Deposit Account bank reconciliation to 31st January 2026 - £142,382.51
- Petty Cash Account reconciliation to 31st January 2026 - £114.94
- Budget to Actual Reports to 31st January 2026
- Earmarked Reserves as at 31st January 2026 - £79,553.52

Payee	£		Reason for Payment
Staff Salaries, Pension & HMRC	5243		Salary standing orders and reconciliations
Microshade VSM	127.18		Cloud services and hosting
D Holley	160.00		Parish bin emptying
K Hooper-Closier	116.00		Locum Youth work for January
AndyVan	185.52		Toilet supplies and black bags
A Jackson	800.00		Internal painting of youth pavilion
Seeds4Success	1,500.00		Youth provision grant
LS Electricals	1,188.00		EICR Tests for Public Toilets & Reading Room
J Mason	37.91		Expenses - paper stakes & screws for signage
K Gamm	10.43		StarFest Constellation Display expenses
Wessex Fire & Security	78.00		Servicing Reading Room fire extinguishers
Wiltshire Council	485.10		Annual Rent for Garage in Nadder Close
Zoom	16.79		Monthly subscription
Names.co.uk	105.47		Renewal of domain
S McGrath	103.00		Taking down of Xmas lights refreshments
Ionos Cloud Ltd	56.40	DD	Email licences
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	342.08	DD	Waste service
West Mercia Energy	297.92	DD	Reading Room & Toilets
	11,046.37		

- h. To approve the Clerk's expenditure under her delegated powers:
- i. £99.99 from Amazon for the purchase of a SumUp Terminal (for card and ticket purchases).
 - ii. £200 for a second-hand kitchen and £50 for an undercounter fridge from Gumtree for the Youth Hub refurbishment.
- **All reports and expenditure approved; MC/KG.**

223.25 Bank Mandates

To approve the signatories for the Council's bank mandates:

- a. The Co-operative Bank
 - b. The Cambridge & Counties Bank
- **Resolved to approve the list of signatories which will be signed by the Chair, Vice-Chair and Finance Councillor; MC/KG.**

224.25 Risk Assessments

To approve several risk assessments for StarFest 2026.

- **Deferred to the March meeting due to recent changes in the plans; MC/GM.**

225.25 Representative Reports

Community and Family Navigator Drop In: Councillor Carlile gave a brief report on her discussion with the newly appointed Community and Family Navigator at the drop in event held at the Nadder Centre. She said she had raised the issue of the

lack of childcare locally for babies under 18 months. She said that Wiltshire is aware of the issue and a report is being prepared and she had asked for a copy of it to be sent to the Council.

Cranborne Chase National Landscape Annual Forum: Councillor Carlile gave a brief report on an interesting annual forum which nearly 100 people had attended.

226.25 Items for Information

Councillors noted the Clerk's report providing information on agenda items, recent issues and work completed.

227.25 Items for next meeting:

General Council Risk Assessments

228.25 Date of next meeting:

Councillor Mason confirmed the date of an Extra-ordinary Meeting being held on Wednesday 11th February 2026 and the date of the next Ordinary Meeting as Tuesday 3rd March 2026 at 7 pm at the Reading Room, High Street, Tisbury.

229.25 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public & accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

a. Resolution to exclude the press and public as above

- **Approved; KG/NE;** unanimous.

b. Appointment of Village Warden and Toilet Cleaner

To approve the appointment of Mr Steve McGrath as Village Warden and Toilet Cleaner:

- **Approved; KG/NE;** unanimous.

There being no other business, the meeting concluded at 8.57 pm.