



## **Tisbury Parish Council - Notice of Meeting & Agenda**

**All Councillors are hereby summoned to attend the  
Ordinary Meeting of the Parish Council on  
Tuesday 3<sup>rd</sup> February 2026 at 7.00 pm**

A handwritten signature in black ink, appearing to be "B.D.", is written over a horizontal line.

**28/01/2026**

### **Notes:**

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:  
[www.tisbury-pc.gov.uk](http://www.tisbury-pc.gov.uk)
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please speak to the Chairman or Parish Clerk before the start of the meeting.

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Tisbury Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in May 2025 Minute 07.25 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

### **Report from Wiltshire Councillor Gerry Murray**

## AGENDA

### 208.25 Chairman's Announcement

To receive an announcement from Councillor Mason on the recent passing of Felicity Corp, former Councillor, and to consider proposals from Councillors Errington and Murray on a suitable memorial to mark her service to the community.

### 209.25 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### 210.25 Declarations of Interest

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

### 211.25 Resolution of Minutes - see document

To approve the Minutes of the Ordinary Meeting held on Tuesday 6<sup>th</sup> January 2026

### 212.25 Planning and Tree Works Applications (with response date deadlines)

**PL/2025/09724 Grove Cottage, Nightingale Lane, Wardour, Tisbury** - Erect garage and store (extension to 04/02/26)

**PL/2026/00205 Pot House, The Avenue, Tisbury** - T1 Ornamental Plum tree - Reduce by 3m. T2 Apple tree - Prune by 1m (04/02/2026)

### 213.25 Application Decisions

To note the decisions on recent applications.

### 214.25 National Planning Policy Framework Consultation

To consider a response to the HM Government consultation a revised National Planning Policy Framework (NPPF) and other changes to the planning system (deadline 10<sup>th</sup> March 2026)

<https://www.gov.uk/government/consultations/national-planning-policy-framework-proposed-reforms-and-other-changes-to-the-planning-system>

### 215.25 Wiltshire Council Budget Consultation

To consider Wiltshire Council's draft Budget for 2026/27 and whether to respond on any matters of concern.

<https://www.wiltshire.gov.uk/article/15997/Wiltshire-Council-publishes-its-2026-27-budget-proposals#:~:text=The%20proposed%20budget%20for%20the,%C2%A31bn%20across%20future%20years.>

**216.25 Parking - see document**

- a. To consider residents' concerns about the parking in Church Street and to agree on any actions.
- b. To consider the proposals and ideas from Councillor Cradock on the auditing of parking in Tisbury and to agree on any actions.

**217.25 Parish Fingerposts**

To consider a request from a resident that the Council considers the maintaining/repainting of the cast-iron fingerposts across the parish and to seek its view on whether local volunteers could help to arrange and fund their refurbishment.

**218.25 Permission to use the Reading Room**

To approve the relocation of Serve On (a charity which provides specialist crisis response and humanitarian aid in the UK and worldwide) to use the Reading Room instead of the Youth Hub overnight from Friday 13<sup>th</sup> to Monday 16<sup>th</sup> February 2026 due to the delay in the completion of the Hub's refurbishment works.

**219.25 Electrical Installation Condition Reports (EICRs) - see documents**

- a. To note the Electrical Installation Condition Report for the Public Toilets.
- b. To note the Electrical Installation Condition Report for the Reading Room.
- c. To consider the Clerk's report on works or potential works to be carried out subject to quotes being obtained.

**220.25 Village Events Diary Page**

To consider a proposal from Councillor Mason that the Parish Council's website hosts a centralised village events diary for organisations to add their events.

**221.25 Purchase of Noticeboards**

To receive a report from Councillor Carlile on the cost of two noticeboards for the wall outside the Reading Room and for the Lower Recreation Ground and to approve the quotes received.

**222.25 Environment Committee - see document**

**a. Meeting Report & Minutes**

- i. To receive a report from Councillor Mason on the recent meeting.
- ii. To receive and note the Minutes of the meeting held on 24<sup>th</sup> November 2025.

**b. Committee Recommendations**

- i. To create a StarFest 2026 Facebook page as a sub-page of the Parish Council's Facebook page with nominated councillors being set up with access.
- ii. To set up a microsite for StarFest 2026 from the Parish Council's website.
- iii. To set up a Parish Council Instagram account with nominated councillors being set up with access.

- iv. To appoint Sarah Cowell to maintain the Rain Garden for £20 per hour for a total of 6 hours until 31<sup>st</sup> March 2026 and for a total of 18 hours from April 2026-March 2027.

**223.25 Finance 1 - February Financial Information - [see documents](#)**

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/01/2026 to 31/01/2026.
- b. Approval of February Faster Payment transactions.
- c. Current Account bank reconciliation to 31<sup>st</sup> January 2026
- d. Deposit Account bank reconciliation to 31<sup>st</sup> January 2026
- e. Petty Cash Account reconciliation to 31<sup>st</sup> January 2026
- f. Budget to Actual Reports to 31<sup>st</sup> January 2026
- g. Earmarked Reserves as at 31<sup>st</sup> January 2026
- h. To approve the Clerk's expenditure under her delegated powers:
  - i. £99.99 from Amazon for the purchase of a SumUp Terminal (for card and ticket purchases).
  - ii. £200 for a second hand kitchen and £50 for an undercounter fridge from Gumtree for the Youth Hub refurbishment.

**224.25 Bank Mandates**

To approve the signatories for the Council's bank mandates:

- a. The Co-operative Bank
- b. The Cambridge & Counties Bank

**225.25 Risk Assessments - [see documents](#)**

To approve several risk assessments for StarFest 2026.

**226.25 Representative Reports**

To receive reports from councillors.

**227.25 Items for Information - [see documents](#)**

Clerk's report providing information on agenda items, recent issues and work completed.

**228.25 Items for next meeting:**

General Council Risk Assessments

**229.25 Date of next meeting:**

To approve the date of the next meeting as Tuesday 3<sup>rd</sup> March 2026 at 7 pm at the Reading Room, High Street, Tisbury.

**230.25 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public & accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.**

- a. **Resolution to exclude the press and public as above.**

**b. Appointment of Village Warden and Toilet Cleaner**

To approve the appointment of Mr Steve McGrath as Village Warden and Toilet Cleaner.