



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to attend the
Ordinary Meeting of the Parish Council on
Tuesday 7th October 2025 at 7.00 pm**

30/09/2025

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please speak to the Chairman or Parish Clerk before the start of the meeting.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Tisbury Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in May 2025 Minute 07.25 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Report from Wiltshire Councillor Gerry Murray

AGENDA

127.25 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

128.25 Declarations of Interest

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

129.25 Resolution of Minutes - [see document](#)

To approve the Minutes of the Ordinary Meeting held on Tuesday 2nd September 2025.

130.25 Planning and Tree Works Applications ([with response date deadlines](#))

PL/2025/05807 The Gables, Hindon Lane, Tisbury- Construct swimming pool and pool building, with adjacent plant room and air source heat pumps. Install new field gate access to western boundary. Convert garage to form staff accommodation for housekeeper ([20/10/2025](#))

PL/2025/07321 51 Church Street, Tisbury - Internal renovations to existing structure Second fix services and cosmetic renovations ([30/10/2025](#))

PL/2025/07345 Wild Rose Cottage, 115 Chicks Grove Lane, Tisbury - T1 Robinia, Lift low hanging branches up to 4m above ground level. Thin crown by up to 20%. Remove all deadwood over 30mm in diameter. Selectively reduce the crown by up to 1.5m to create a balanced shape. Remove ivy ([14/10/2025](#))

131.25 Application Decisions

To note the decisions on recent applications.

132.25 Small Grant - [see documents](#)

To consider an application from Tisbury Croquet Club for a small grant of £300 towards the maintenance of the croquet lawn.

133.25 Permission to use the Jubilee Meadow - [see documents](#)

To consider a request from St John's School PTA to use the Jubilee Meadow as a location for fireworks on 5th November 2025.

134.25 Emergency Plan

To receive an update from the Chairman and to agree on next steps.

135.25 Community Governance Review

To consider a response to the question from Wiltshire Council's Democratic Services Team on whether the Council wishes to carry out a Community Governance Review to change its boundaries and/or number of councillors.

136.25 Wiltshire Local Plan Examination Hearings

To approve a proposal from Councillors Davison and Mason that the Council submits further written statements on the comments it made under the Wiltshire Local Plan Pre-submission consultation and requests participation at the Hearings which will be held between November '25 and March '26.

137.25 Tisbury and West Tisbury Neighbourhood Plan

- a. To receive a short verbal report from Councillor Murray on the progress of the Neighbourhood Plan including the plans to communicate the Referendum to the parish.
- b. To ratify the Clerk's expenditure under her delegated powers for the design and purchase of a banner at the cost of £41 and the printing of 1500 leaflets at £108 to notify all residents of the Referendum.

138.25 Playgrounds - [see documents](#)

- a. To consider a quote of £1,400 from Replay Maintenance Ltd to continue its annual maintenance of the synthetic surface of the Multi-Use-Games-Area through quarterly visits in 2026.
- b. To note the Playground Inspection Company's Inspection Reports for the Lower Recreation Ground and King George's Recreation Ground.
- c. To ratify the Clerk's expenditure of £500 under her delegated powers for the costs of repair, shotblasting and rehangings of the gates to the King George's Recreation Ground by Wardour Forge, for their galvanizing by Wessex Galvanizers at £328.69 plus the repair by Wardour Forge of the entrance gate to the Lower Recreation Ground playground at £75.

139.25 Public Toilets - [see document](#)

To consider a report from the Clerk on quotes received to replace the windows at the public toilets and to approve one quote.

140.25 Events

- a. To ratify the appointment of Avon Valley Security to provide Event Marshals for Tis the Season at the cost of £472 following the consideration of 3 alternative quotes.
- b. To approve the production of 13 generic Corex advertising boards (useable for the Council's other events), 13 base boards and 2 banners from Time2Display for Tis the Season at the cost of £417.
- c. To consider a proposal from Councillor Mason that the Council purchases several items of dog agility equipment on sale locally for £50 which would be useable at the annual Village Fete.

141.25 South West Wiltshire Area Board Grant - [see document](#)

To approve the submission of an application for a £1,000 grant for StarFest 2026.

142.25 Strategic Plan

To consider a proposal from Councillors Mason and Carlile that the Parish Council holds a strategic planning morning for councillors to identify its long-term plans for the next 4 years.

143.25 Environment Committee - [see documents](#)

a. Meeting Report & Minutes

- i. To receive a report from Councillor Mason on the recent meeting.
- ii. To receive and note the Minutes of the meeting held on 26th August 2025.

b. Committee Recommendations

- i. To purchase a payment card machine to receive card payments at the Council's events.
- ii. To register with Wiltshire Council for a 'non-commercial small society lotteries' Licence at the cost of £40 to enable it to hold raffles and prize-winning draws at its events.
- iii. To participate in the 'Oaks@80' project to plant an oak tree to commemorate the 80th Anniversary of the end of World War II and to agree on its location.
- iv. To ratify the Clerk's expenditure of £440 under her delegated powers for the purchase of spring bulbs for the troughs in The Square and High Street.
- v. To approve a quote of £290 from Wilton Maintenance to install a noticeboard, bench and gate sign supplied by Oakapple at the Community Orchard.

144.25 Asset Register - [see document](#)

To approve the revisions to the Parish Council's Asset Register and Inventory of land for 2025-2026 as follows:

- a. Press Spindle & Fruit Crusher** – to add it at the value of £1 but at an insurance value of £291.
- b. Water Fountain** - to add it at the value of £631.

145.25 Annual Insurance

To approve a quote from Gallagher's of £397.59 (subject to amendments) for the annual insurance for the King George V Field, Tisbury to be provided by Hiscox.

146.25 Finance 1 – External Auditor's Report & Certificate - Annual Governance and Accounting Report (AGAR) - [see documents](#)

- a.** To note the PKF Littlejohn External Auditor's Report and Certificate and any actions to be taken for the year ending 31st March 2025.
- b.** To confirm that the Conclusion of Audit Notice and Certificate were displayed on the Council's Noticeboard and Website prior to 30th September 2025.

147.25 Finance 2 – Earmarked Reserves

To note the receipt of £3,301.55 from Wiltshire Council for the Tisbury Community Larder and to approve its allocation to a separate earmarked reserve.

148.25 Finance 3 - October Financial Information - [see documents](#)

- a. Retrospective approval of payments made from 01/09/2025 to 30/09/2025.
- b. Approval of October Faster Payment transactions including a donation of £40 to the Royal British Legion for a Poppy Wreath to be laid on Remembrance Sunday, 9th November 2025.
- c. Current Account bank reconciliation to 30th September 2025
- d. Deposit Account bank reconciliation to 30th September 2025
- e. Petty Cash Account reconciliation to 30th September 2025
- f. Budget to Actual Report to 30th September 2025
- g. Earmarked Reserves to 30th September 2025

149.25 Budget for 2026/2027

To consider whether an initial review of next year's budget, prepared by the Clerk, should be reviewed by a small working group of councillors prior to it being presented to the Council at the December meeting.

150.25 Risk Assessment - [see document](#)

To approve the Risk Assessment for the Apple Day event being held on Sunday 12th October 2025.

151.25 Representative Reports

To receive reports from councillors.

152.25 Items for Information - [see documents](#)

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the Local Highway and Footpath Improvement Group meeting.

153.25 Items for next meeting:

Licence with Tisbury Football Club

154.25 Date of next meeting:

To approve the date of the next meeting as Tuesday 4th November 2025 at 7 pm at the Reading Room, High Street, Tisbury.

155.25 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public & accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a. Resolution to exclude the press and public as above.
- b. **Licence with Tisbury Football Club - [see documents](#)**
To receive an update from Councillors Mason and Murray on comments received from Tisbury Football Club and to agree on next steps with regard to the approval of the Licence.