



## **Tisbury Parish Council - Notice of Meeting & Agenda**

**All Councillors are hereby summoned to attend the  
Ordinary Meeting of the Parish Council on  
Tuesday 2<sup>nd</sup> September 2025 at 7.00 pm**

**27/08/2025**

### **Notes:**

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:  
[www.tisbury-wiltshire-pc.gov.uk](http://www.tisbury-wiltshire-pc.gov.uk)
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please speak to the Chairman or Parish Clerk before the start of the meeting.

### **Questions or Statements**

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Tisbury Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in May 2025 Minute 07.25 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

### **Report from Wiltshire Councillor Gerry Murray**

## AGENDA

### 109.25 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

### 110.25 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

### 111.25 Resolution of Minutes - [see document](#)

To approve the Minutes of the Ordinary Meeting held on Tuesday 5<sup>th</sup> August 2025.

### 112.25 Planning and Tree Works Applications ([with response date deadlines](#))

**PL/2025/03095 Wild Rose Cottage, 115 Chicks Grove Lane, Tisbury (Revised Plans)** - Application to raise garage roof to create a home office at first floor level and erection of previously approved single storey rear extension (PL/2024/01416) ([03/09/2025](#))

### 113.25 Application Decisions

To note the decisions on recent applications.

### 114.25 Speed Indicator Device

To consider a proposal from Councillor Errington to purchase a solar-powered Speed Indicator Device from Elan City at the cost of £2,589.99 ex-VAT for installation in the area of Court Street subject to permission being obtained from Wiltshire Highways.

### 115.25 Youth Hub Refurbishment - [see document](#)

- a. To consider a report from the Clerk providing quotes for works to refurbish the internal area of the Youth Hub at the King George's Field and to approve one quote.
- b. To consider allocating further funds to the project to enable its completion.

### 116.25 Football Club Licence - [see document](#)

- a. To ratify the Clerk's allocation of £950, in consultation with the Chair and Vice-Chair, following receipt of a quote of £750-£950 ex-VAT from Tozers solicitors to progress the drafting of a new Licence with Tisbury Football Club for its use of the Lower Recreation Ground.
- b. To approve a draft Licence and to agree that it can be shared with Tisbury Football Club.

**117.25 Tisbury and West Tisbury Neighbourhood Plan**

- a. To receive a short verbal report from Councillor Murray on the progress of the Neighbourhood Plan.
- b. To note that the Referendum will take place on Thursday 23<sup>rd</sup> October 2025.
- c. To allocate the sum of up to £750 from the Neighbourhood Plan Earmarked Reserve to fund communication materials to ensure all residents are made aware of the vote.

**118.25 Environment Committee - [see documents](#)**

- a. To receive a report from Councillor Mason on the recent meeting.
- b. To receive and note the Minutes of the meeting held on 28<sup>th</sup> July 2025.
- c. To consider the following recommendations from the Committee that:
  - i. An Apple Day Event be held on the morning of Sunday 12<sup>th</sup> October at the Community Orchard.
  - ii. Approval be given to the purchase and installation of four noticeboards up to a total value of £3,500.
  - iii. To note the draft plan for the week of events for StarFest and to approve the allocation of a further £1,500 to the existing £1,000 set aside for it.

**119.25 Finance 1 – Earmarked Reserves**

To note the transfer of the sum of £1,245.46 held by Tisbury Carnival Committee for the Tis the Season event and to approve its allocation to a separate earmarked reserve.

**120.25 Finance 2 - August Financial Information - [see documents](#)**

- a. Retrospective approval of payments made from 01/08/2025 to 31/08/2025.
- b. Approval of September Faster Payment transactions.
- c. Current Account bank reconciliation to 31<sup>st</sup> August 2025
- d. Deposit Account bank reconciliation to 31<sup>st</sup> August 2025
- e. Petty Cash Account reconciliation to 31<sup>st</sup> August 2025
- f. Budget to Actual Reports to 31<sup>st</sup> August 2025
- g. Earmarked Reserves to 31<sup>st</sup> August 2025

**121.25 Policies for Adoption - [see document](#)**

Equipment Hire Policy

**122.25 Representative Reports**

To receive reports from councillors.

**123.25 Items for Information - [see documents](#)**

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the Operational Flood Working Group meeting.

**124.25 Items for next meeting: Emergency Plan****125.25 Date of next meeting:**

To approve the date of the next meeting as Tuesday 7<sup>th</sup> October 2025 at 7 pm at the Reading Room, High Street, Tisbury.

**126.25 Exclusion of the Public and Press** - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public & accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

**a.** Resolution to exclude the press and public as above.

**b. Staffing Matters**

To receive a verbal report from Councillor Beattie on a recent staffing matter and to seek Council approval for next steps.