



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to attend the
Ordinary Meeting of the Parish Council on
Tuesday 5th August 2025 at 7.00 pm**

28/07/2025

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please speak to the Chairman or Parish Clerk before the start of the meeting.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Tisbury Parish Council operates under the 'General Power of Competence' which gives eligible councils "the power to do anything that individuals generally may do" as long as they do not break other laws. Being eligible, the Council adopted the General Power of Competence in May 2025 Minute 07.25 as defined by the Localism Act 2011 s1(1) and s8 and defined further in statutory instrument Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

AGENDA

79.25 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

80.25 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

81.25 Resolution of Minutes - see document

To approve the Minutes of the Ordinary Meeting held on Tuesday 1st July 2025.

82.25 Planning and Tree Works Applications

PL/2025/06216 8 Lady Down View, Tisbury - Removal of existing conservatory to rear elevation and construction of replacement single storey Garden Room, alterations and associated external works/terrace areas.

PL/2025/06153 Wardour Castle, Wardour, Tisbury - Ground & 1st-floor windows refurbishment & re-decoration, reclaiming of late-Georgian fireplace & hearth stone with surrounding timber floor alterations in the south-facing rear bedroom on the first floor, removal of boarding on the window on the rear staircase leading from the ground floor for the 1st floor, re-arrangement of internal layout of the 2nd floor with new staircase layout with alterations to the balustrade & new lightweight studwork partitions to bedrooms.

PL/2025/06112 - Consent under Tree Preservation Order

The Elms, High Street, Tisbury - Remove the stem on the eastern side of the Western Red Cedar tree & crown lift/tip-reduce low hanging branches (back to adequate live growth) on the north-western side of tree to provide 4m clearance beneath tree & 4m clearance between the tree and house.

83.25 Application Decisions

To note the decisions on recent applications.

84.25 Consultations

To consider a response to Wiltshire Council's Draft Plan which will help shape the vision for the county over the next decade:

https://forms.office.com/Pages/ResponsePage.aspx?id=XudGVeE7E0iw_yZlHqLGVuWAYikyTBBpZILWfqjZtRUNExOUjY1MkJYTkNaWkk2UjBRVIMzV01HSiQIQCN0PWcu

- 85.25 Weaveland Road Allotment Society - [see documents](#)**
- a. To note the Chairman's Annual Report for 2025.
 - b. To approve the Society's proposal to increase the rent for a full plot to £40 for the year 2026/27.
 - c. To approve an increase in the annual grant for maintaining footpath TISB57 from £50 per year to £150 per year.
- 86.25 Small Grant Requests - [see documents](#)**
- a. **Hinton Hall**
To consider a request for a small grant to replace 4 tables for the hall which have been removed due to woodworm.
 - b. **Weaveland Road Allotment Society**
To consider the Society's request for a small grant of £300 for works to enable it to meet the enforcement measures placed on it by Wessex Water to comply with the Water Supply (Water Fittings) Regulation 1999.
- 87.25 Tisbury Community Choir**
To consider a request from Tisbury Community Choir for reimbursement of its expenses of £331.17 for the concert performance at St John's Church on the evening of VE Day.
- 88.25 Permission to use the King George V Recreation Ground**
To consider a request from Tisbury Methodist Church to use the Recreation Ground for family activities from 10-11:30 am on Wednesdays in August.
- 89.25 VJ Day Commemoration**
To approve the Council's participation in the laying of wreaths at the village War Memorial to mark the 80th Anniversary of VJ Day on Friday 15th August 2025 at 11 am to be led by Commander David Childs, CBE.
- 90.25 Local Highway and Footway Improvement Group ('LHFIG') Request**
- a. **New Vic@Tisbury**
To consider a request from the Committee of the New Vic@Tisbury to apply for a legal disabled parking space to be installed in front of the hall and a legal loading bay to be installed at the side of the hall to enable deliveries, performer and hirer unloading spaces for the hall.
 - b. **Tisbury Row Speed Limit**
Following advice received from the Local Highways Engineer, to consider requesting a traffic survey as the first step in addressing concerns raised and requests from residents of Tisbury Row for a reduction in its 60 mph speed limit.
 - c. **Yellow Hatched Box in High Street**
To consider a request from Dorset and Wiltshire Fire Service for the installation of a yellow hatched box to denote 'no parking' outside the Coffee Angels café in the High Street. This will replace the white 'keep clear' box which has not been a successful deterrent to vehicle parking.
- 91.25 New Council Website and Gov.uk Councillor Email Addresses**
- a. To approve the purchase of a new domain name tisbury-pc.gov.uk through 20i for £30. This ultimately will replace the current domain name.
 - b. To approve the cost of £10 per month from Ionos Cloud Ltd for the hosting of the Council's new WordPress-based website.

- c. To approve the purchase from Ionos Cloud Ltd of 12 mail business licences on a half-price deal of £18 per month for a 12 month contract and 3 exchange licences on a half-price deal of £6 per month for a 6 month contract. These will increase to £36 per month after 12 months and £12 per month after 6 months respectively.
- 92.25 Youth Hub Refurbishment - [see document](#)**
To consider a report from the Clerk providing quotes for works to update the electrical installation in the Youth Hub at the King George's Field and to approve one quote.
- 93.25 Tree Survey**
To consider a quote of £360+VAT from The Tree Management Company Ltd of Ringwood to carry out a tree safety survey across the Lower Recreation Ground and King George's Field sites to identify any necessary works.
- 94.25 Equipment Painting & Replacement in King George's Recreation Ground - [see document](#)**
- a. To approve a quote of £995 +VAT from Ava Recreation for the painting of the toddler swings.
 - b. To consider a report from the Clerk providing quotes for the replacement of a broken Springer Rocker for under 5's and to approve one quote.
- 95.25 Football Club Licence**
To consider a proposal from Councillors Mason and Murray and a quote from Boatwrights of £500 +VAT to conduct a rent review for the use of the Lower Recreation Ground land ahead of the renewal of the Licence.
- 96.25 Tis the Season Road Closure**
To approve an application to Wiltshire Council's Traffic Orders Department for a road closure under the Town Police Clauses Act 1847 for the Tis the Season event on Saturday 29th November 2025 from 08.00 to 17.00 hrs from The Avenue to Vicarage Road and a partial closure of The Square from its junction with the High Street and Church Street.
- 97.25 Wiltshire Emergency Contact Hub**
To consider a request from Wiltshire Council's Community Resilience Team to use the Reading Room as an Emergency Contact Hub in the event of an emergency.
- 98.25 Officer Training**
To approve a quote of £1,350 from Salamander Safety Training Solutions to provide an Emergency First Aid at Work course for 3 employees to ensure the Council has trained First Aiders available for its events and activities.
- 99.25 Environment Committee - [see documents](#)**
- a. To receive a report from Councillor Mason on the recent meeting.
 - b. To receive and note the Minutes of the meetings held on 20th May and 30th June 2025.
 - c. To consider a recommendation from the Committee to approve the revised Terms of Reference.

100.25 Finance 1 – Earmarked Reserves

To note the receipt of the following funds and to approve their allocation to separate earmarked reserves:

- a. £2,000 from the Arundell Trust for Tisbury Community Larder.
- b. £1,255.90 for Community Infrastructure Levy funds from Wiltshire Council.

101.25 Finance 2 - August Financial Information - [see documents](#)

- a. Retrospective approval of payments made from 01/07/2025 to 31/07/2025.
- b. Approval of August Faster Payment transactions.
- c. Current Account bank reconciliation to 30th June and 31st July 2025
- d. Deposit Account bank reconciliation to 30th June and 31st July 2025
- e. Petty Cash Account reconciliation 30th June and 31st July 2025
- f. Budget to Actual Reports to 30th June and 31st July 2025
- g. Earmarked Reserves to 30th June and 31st July 2025

102.25 Reading Room Trust Insurance

To approve the renewal premium to Zurich Insurance of £522.09 for the Reading Room Trust which becomes due on 22nd August 2025.

103.25 Policies for Adoption - [see documents](#)

- a. Revised Drugs and Alcohol Policy
- b. Information Technology (IT) Policy

104.25 Representative Reports

To receive reports from councillors:

King George's Recreation Ground - To receive a report from Councillor Mason on the opening event for the refurbished multi-use-games-area.

105.25 Items for Information - [see documents](#)

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Area Board meeting.

106.25 Items for next meeting: Emergency Plan

107.25 Date of next meeting:

To approve the date of the next meeting as Tuesday 2nd September 2025 at 7 pm at the Reading Room, High Street, Tisbury.

108.25 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public & accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a. Resolution to exclude the press and public as above.
- b. **National Salary Award**
To note the salary award and backdated payments for qualifying staff for the period from 1st April 2025 to 31st March 2026 as agreed by the National Joint Council and in accordance with their employment contracts.