



**Tisbury Parish Council – Minutes of the
Ordinary Meeting
Held at 7.00 pm on Tuesday 3rd June 2025 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

No questions or statements were received.

Wiltshire Councillor Report: Councillor Gerry Murray gave a detailed report on the recent Wiltshire Council elections where the outcome was for no overall control but with the Liberal Democrats as the party with the largest number of seats. At the recent first meeting of the Full Council, the outcome of the leadership election was that Councillor Ian Thorn, the leader of the Liberal Democrats, was elected as leader of the Council.

Councillor Murray said that he was seeking advice from democratic services officers about his discussing and voting on Tisbury parish planning applications whilst a member of Wiltshire Council's Southern Area Planning Committee. For the time being he would not be speaking on or voting on any applications viewed and commented on by Tisbury Parish Council.

MEETING MINUTES
(*responsibility for action)

Those present:

Councillors S Davison (Chairman), R A Beattie, M Carlile, E Coyle-Camp, J Cradock, S Crouch, K Gamm, J Mason, G Murray - 9.

Also in attendance:

B Cornish (Clerk)

Two members of the public

31.25 Apologies

Councillors unanimously accepted the apologies from Councillor N Errington due to a personal commitment.

32.25 Declarations of Interest

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.

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- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: Councillors Coyle-Camp and Gamm declared a personal and non-pecuniary interest in Minute 36.25 due to their connections to TisTalk. Councillor Davison declared a personal and pecuniary interest in Minute 36.25 due to his connection to TisTalk. All three councillors did not speak or vote on the item.
- c. Dispensations: None.

33.25 Resolution of Minutes

To approve the Minutes of the Annual Meeting held on Tuesday 6th May 2025.

- **Approved; RAB/JM.**

34.25 Planning and Tree Works Applications *Clerk

Councillor Murray did not speak or vote on any of the planning applications.

PL/2025/04059 2 Church Street, Tisbury - Remove existing rear conservatory and replace with rear extension:

- **Support on the grounds that the application was compliant with Core Policy 57 of the Wiltshire Core Strategy; JM/MC.**

PL/2024/07970 Caerglow House, The Square, Tisbury - Retrospective planning application for the replacement of an external door and the creation of a new fully accessible door and removal of a section of boundary wall:

- **Object and to support the comments made by the Conservation Officer; JM/LCC;** Councillors Beattie and Cradock abstained.

PL/2025/03095 Wild Rose Cottage, 115 Chicks Grove Lane, Tisbury – Application to raise garage roof to create a home office at first floor level and erection of previously approved single storey rear extension (PL/2024/01416):

- **Maintain its objection and to support the comments made by the Highways Officer; JM/MC.**

PL/2025/04168 & PL/2025/04319 The Elms, High Street, Tisbury - Alterations to the first floor including a bathroom in lieu of bedroom, demolition of modern sheds on the south-east side, construction of flat roof to passage to replace plastic glazed roof:

- **Support on the grounds that it was compliant with policies 57 and 58 of the Wiltshire Core Strategy and to support the comments submitted by the Conservation Officer; MC/RAB.**

PL/2025/04463 7 Squalls Lane, Tisbury - Two Storey Side and Rear Extensions, and a Single Storey Rear Extension:

- **Support on the grounds that the application was compliant with Core Policy 57 of the Wiltshire Core Strategy; JC/KG;**

PL/2025/04556 The Elms, High Street Tisbury - T1 Western Red Cedar - Remove the autonomous stem on the eastern side of the tree closest to the pedestrian gate:

- **Leave the decision to the Tree Officer; Chair;** unanimous.

PL/2025/04551 Albany House, The Square, Tisbury - T1 - Deodar Cedar tree - reduce in height to the point of previous reduction and reduce spread by 2m-3m to best growth points:

- **Leave the decision to the Tree Officer; Chair; unanimous.**

Planning Application Decisions

Councillors noted the decisions on recent applications:

Application Ref: PL/2025/02588 Avalon, Cuffs Lane, Tisbury - Construction of a 2m x 7m porch at the front gable end of existing property to include utility area at one end.

Decision: Approve with Conditions

Parish Council Decision: Support

Application Ref: PL/2025/03721 Nos 5 and 6, High Street, Tisbury - Replacement of one single-glazed window with a slim-profile double-glazed window

Decision: Approve with Conditions

Parish Council Decision: Support

Application Ref: PL/2025/02903 The Elms, High Street, Tisbury - Re-plastering ground floor damp walls over a proprietary membrane. Repairing or replacing damaged and rotted suspended ground floor structures. Improving the access to the cellar. Widening a doorway between dining room and kitchen. Installing new foul drains. Repairing damaged wall surfaces and re-pointing.

Decision: Approve with Conditions

Parish Council Decision: Support

Application Ref: PL/2025/02675 Grove Cottage, Nightingale Lane, Wardour - Removal of existing side and rear extensions and dilapidated outbuildings. Erection of single and two storey rear extensions. Relocated vehicular access.

Decision: Withdrawn by Applicant

35.25 Southern Area Planning Committee *Clerk

To agree that a statement be made on behalf of the Council at the meeting to be held on Thursday 12th June in response to the Officer's Report and recommendation on the planning application PL/2025/01804 Variety Barn, Hindon Lane, Tisbury and agree the representative who will attend to make it:

- **Resolved that the Clerk should attend to make a statement on the Council's behalf; Chair; unanimous.**

At this point in the meeting Councillor Davison passed the Chair to Councillor Mason for consideration of the following item.

36.25 Small Grants *Clerk

To approve the payment of the small grant applications received from the following organisations and agreed at the Annual Parish Meeting:

- Tisbury Memory Group** - a contribution towards the cost of the Group's summer event to be held in Guy's Patch on Wednesday 2nd July - £300:
 - **Approved; JM/RAB; unanimous.**

- b. **Tisbury Community Choir** - a contribution towards the cost of putting on a free Christmas concert - music, licences, publicity & venue hire - £300:
- **Approved; SC/LCC; unanimous.**
- c. **TisTalk** - a contribution towards subscriptions to their web-platform, audio editing software and the printing of promotional leaflets - £300:
- **Approved; SC/MC.**

Councillor Mason passed the Chair back to Councillor Davison.

37.25 Local Highway & Footway Improvement Group (LHFIG) Requests *Clerk

To consider the following requests for a speed limit reduction and action on parking whilst taking account that any approval will commit the Council to providing a 25 percent contribution towards the costs of any works carried out:

- a. **New Vic@Tisbury and Elizabeth Hall Parking** - A request from members of the Committee to assist in enabling deliveries, performer and accessible parking spaces to the halls through the installation of bollards:
- **Deferred until the Committee has had an opportunity to consider the options advised during the Clerk's meeting with the Wiltshire Council Highways Engineer earlier that day; Chair.**
- b. **Tisbury Row Speed Limit Reduction** - A request from several residents for a reduction of the speed limit from 60 mph to 20 mph:
- **Support in principle but to await further guidance from the Wiltshire Council Highways Engineer before submitting a formal application to LHFIG; JM/LCC; unanimous.**

38.25 Tisbury Community Choir *Clerk

To consider a request from Tisbury Community Choir for reimbursement of its expenses of £331.17 for the concert performance at St John's Church on the evening of VE Day:

- **Resolved to defer the request to await further information on the expenses and to invite a member of the Choir committee to attend the next meeting. KG/RAB.**

39.25 Future Events *Clerk

- a. **Rain garden Opening** – To approve that an official opening be arranged for the rain garden and to allocate £200 from the 'festivals' budget to meet incidental costs:
- **Approved; LCC/MC; unanimous**
- b. **Refurbished Multi-Use Games Area Opening** - To approve that an official opening be arranged for the refurbished MUGA and to allocate £200 from the 'festivals' budget to meet incidental costs.
- **Approved; JM/KG; unanimous.**

40.25 Water Fountain beside Public Toilets *Clerk

- a. To approve a quote of £511 from Drinking Fountain Solutions for a floorstanding combined drinking fountain and bottle filling station; and

- b. To approve an estimate of £395 from Marshalls of Tisbury Ltd, plumbers, to install it.

These costs will be covered by the grant of £965 received from Nadder Community Energy: - **All approved; RAB/LCC**; unanimous.

41.25 Environment Committee

- a. Councillor Mason gave a report on the recent meeting at which the matters of the rain garden, the children's community garden, StarFest and noticeboards had been discussed along with recommendations being made to contact the owners of the Station Works site and the Environment Agency.
- b. To receive and note the Minutes of the meeting held on 15th October 2024:
 - **JM/KG**; unanimous.
- c. To approve the meetings dates of the Committee for the 2025-26 civic year:
 - **NJM/KG**; unanimous.
- d. To consider the following recommendations from the Committee: ***Clerk**
 - i. To write again to the owners of the Station Works site to ask them to tidy up the site and remove the fire-damaged stone:
 - **A proposal was approved to vary the recommendation that the Wiltshire Council Enforcement Officer be contacted regarding the poor state of the site which was a health and safety risk, particularly as the areas damaged by the fire were still accessible and had not been secured.**
GM/RAB; unanimous.
 - ii. To write to the Environment Agency following the reporting of an unidentifiable residue left on grass following the flooding of a residential garden adjacent to the Nadder River and from which there has been no follow up:
 - **Approved; RM/MC**; unanimous.

42.25 Asset Register ***Clerk**

To approve the revisions to the Parish Council's Asset Register and Inventory of land for 2025-2026 as follows:

- a. **Revaluation of War Memorial** – to change the value from £33,333 to £95,000:
 - **Approved; Chair**; unanimous.
- b. **Goal, Basketball & Cricket Ends and synthetic grass for the Multi-Use-Games-Area** - to add them at the values of £13,162 and £4,680 respectively:
 - **Resolved that they be added to the asset register of the King George's Field trust at the meeting be held on 17th June 2025; Chair.**

43.25 Risk Assessments ***Clerk**

To approve the following risk assessments for upcoming events:

- a. Car Boot Sale on 8th June: - **Approved; Chair**; unanimous.
- b. Village Fete on 14th June: - **Approved; Chair**; unanimous.
- c. Rain Garden Opening on 28th June - **Deferred to next meeting; Chair**; unanimous.

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44.25 Finance - June Financial Information *Clerk

- a. Retrospective approval of payments made from 01/05/2025 to 31/05/2025 - £372.99
- b. Approval of June Faster Payment transactions - £41,801.34
- c. Current Account bank reconciliation to 31st May 2025 - £65,804.58
- d. Deposit Account bank reconciliation to 31st May 2025 - £138,486.73
- e. Petty Cash Account reconciliation to 30th April 2025 – £ 275.03
- f. Earmarked Reserves to 31st May 2025 - £100,470.36
- **All approved; Chair;** unanimous.

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC	5,310.07	SO	Salary standing orders & reconciliations
Sutcliffe Play SouthWest	28,316.40		Supply & installation of MUGA Goal & Basketball Ends with Cricket Wickets plus 50m2 of synthetic grass.
Andyvan	36.23		Cleaning supplies
K Hooper-Closier	158.73		Locum Youth work for April
Time2Display	219.60		Design and printing of 800 flyers for Rain Garden
Historic Building Advisory Service	420.00		Revaluation of Tisbury War Memorial
Tisbury Flower Group	16.00		For flower vases for VE Day Tea
New Vic@Tisbury	35.00		Hall hire for VE Day Tea
TEEC	374.40		Annual fee for website maintenance and domain hosting
The Play Inspection Company	306.00		Quarterly playground inspections
Tisbury Post Office	150.00		Annual advertising on Post Office Screen
Joint Burial Committee	1,400.00		First Tranche of running costs
Rob Pearce	1,200.00		Grasscutting
Tisbury Memory Group	300.00		Small Grant
Tisbury Community Choir	300.00		Small Grant
TisTalk	300.00		Small Grant
Water2Business	1,274.44	DD	Water services at toilets, Reading Room and Allotments
Ionos	12.00	DD	New Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	182.16	DD	Waste service
Biffa	182.16	DD	Waste service
West Mercia Energy	62.58	DD	West Mercia Energy
Information Commissioner's Office	52.00	DD	Annual subscription for GDPR compliance
	40,801.34		

45.25 Playground Inspection Reports

To receive and note the quarterly inspection reports from the Play Inspection Company for the King George's Field and Lower Recreation Ground play areas:

- **Noted; Chair;** unanimous.

46.25 Representative Reports

The following reports from councillors were noted:

Nadder Centre Liaison Group: Councillor Beattie gave a report on a recent tour of the refurbished swimming pool following the fire in August 2025. He said that work to clean the pool and secure the matting around it was continuing and Wiltshire Council officers had confirmed to him that these would be done before the pool could be re-opened to the public.

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VE Day: Councillor Coyle-Camp gave a brief report on the well-attended wreath-laying ceremony, church service, afternoon tea and evening community choir concert at St John's Church which were all held both to commemorate and celebrate the 80th anniversary of VE Day. She said that the afternoon tea hosted by the Council and held at the New Vic@Tisbury was enjoyed by over 60 residents. Thanks must go to Marion Blower for the delicious food she provided and to the Clerk for organising it and also to St John's Church, the Community Choir and to the Royal British Legion.

Village Fete: Councillor Mason gave a report on the final arrangements for the upcoming fete. He said that 33 stalls had signed up so far, there would be live music from 3 pm and a variety of food stalls including pizza, Caribbean food and cream teas. The weather forecast for the day was good.

47.25 Items for Information

Councillors noted the Clerk's report providing information on agenda items, recent issues and work completed.

48.25 Items for next meeting:

Emergency Plan

49.25 Date of next meeting:

Councillor Davison confirmed the date of the next meeting as Tuesday 17th June 2025 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.45 pm.