



**Tisbury Parish Council – Minutes of the
Ordinary Meeting
Held at 7.00 pm on Tuesday 1st April 2025 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

No questions or statements were received.

Wiltshire Councillor Report: Councillor Richard Budden gave his final report as a councillor before standing down at the forthcoming elections. He had looked back on a small number of individual cases where, by virtue of being the County Councillor, he had been able to make a difference. He said he was immensely grateful that the residents of Tisbury and its neighbouring parishes gave him the responsibility and opportunity to do so and added that he had been hugely impressed by the commitment and energy so many residents devote to community and voluntary activities - of an amazing variety - across all five parishes in the Tisbury Division.

He said the highlights of his work which had given him a level of satisfaction were:

- The challenging of Wiltshire Council on its policy regarding food waste, and to do so just before the government announced that in future all councils will be required to collect food waste separately.
- As a member of the Southern Planning Committee he had sought to support the building of affordable housing where possible while minimising inappropriate development.
- The evidence he flushed out that roads maintenance across the Tisbury Division has received less than its fair share of funding for many years. This also showed that this was true across the whole of the South West Wiltshire Community area. Spending on C-class and unclassified roads in the South Wiltshire area over four years was 80% higher than here, and in Salisbury and Trowbridge two and a half times as much. The charge of bias in previous spending was borne out when last year, out of 99 additional projects selected because they were the most urgent to be funded by an additional £22 million of council tax, 25% were in the South West, and 40% of those in the Donheads alone.

Councillor Budden commended the work and approach of Wiltshire Council officers on the whole. He also said he wished to highlight the support given and the work carried out by the Tisbury Parish Clerk who he thought was worth every penny the Council paid her.

Tisbury Parish Council – Ordinary Meeting on Tuesday 1st April 2025. Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

MEETING MINUTES **(*responsibility for action)**

Those present:

Councillors G Murray (Chairman), R A Beattie, F Corp, E Coyle-Camp, N Errington, K Gamm, J Mason and J Reed - 8.

Also in attendance:

B Cornish (Clerk)

One member of the public

Wiltshire Councillor Richard Budden

208.24 Chairman's Announcements

On behalf of the Council, Councillor Murray expressed his appreciation to Councillor Budden for the important work he had carried out over the last two years which had brought significant benefit to the community. He offered a vote of thanks which was supported unanimously by councillors.

On behalf of the Council, Councillor Murray expressed his appreciation to Councillor Felicity Corp for the tremendous service she had given to the Council and community for 35 years. He offered a vote of thanks which was supported unanimously by all present.

Councillor Corp commented that she had very much enjoyed her time as a parish councillor. She said people had been so helpful to her and she had been pleased to serve on such a lovely Council.

209.24 Apologies

Councillors unanimously accepted the apologies from Councillor S Davison due to a holiday commitment.

210.24 Declarations of Interest

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None.
- c. Dispensations: None.

211.24 Resolution of Minutes

To approve the Minutes of the Ordinary meeting held on Tuesday 4th March 2025:

- **Approved; JR/LCC;** unanimous.

212.24 Planning and Tree Works Applications *Clerk

PL/2025/02675 Grove Cottage, Nightingale Lane, Wardour, Tisbury - Removal of existing side & rear extensions & dilapidated outbuildings. Erection of single & two storey rear extensions. Relocated vehicular access:

- **Resolved that there was insufficient information provided to take a decision. Councillors felt that there was a lack of transparency from the applicant in view of there being no design and access statement and no**

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information regarding the impact on the landscape included with the plans; LCC/JR; unanimous.

PL/2025/02701 Hilltoft, Vicarage Road, Tisbury - Yew tree - Crown reduce by 3m.
- Resolved No Objection;

PL/2025/02714 Canonbury House, Hindon Lane, Tisbury - T1- Leylandii – dismantle.
- Resolved No Objection;

PL/2025/02679 The Boot Inn, High Street, Tisbury - Acacia tree – fell:
- Resolved No Objection but would request a tree to replace the one removed;

PL/2025/02895 The Elms, High Street, Tisbury - T1 and T4 Sumac - fell T2 ash fell T3 beech fell T5 acer reduce by a third T6 acer with large split pollard.
- Resolved No objection to the removal of the sumacs and ash and the pollarding of the acers but can see no reason to fell the beech, T3, which looked healthy;

213.24 Planning Application Decisions

Councillors noted the following decisions:

PL/2025/00216 15 Lady Down View, Tisbury - Proposed Conversion & Internal Alterations
Decision: Approve with Conditions
Parish Council Decision: Support.

PL/2025/00292 1 Squalls Lane, Tisbury - Proposed single storey extension to existing dwelling, incorporating annexe accommodation linked to the main dwelling with rooflights to shallow pitched roof. Works also include alterations/replacement windows, and PV Panels to roof.
Decision: Approve with Conditions
Parish Council Decision: Support, subject to there being a planning condition for mitigation to be provided for the impact of the roof lights in the roof of the single storey extension on the International Dark Sky Reserve.

PL/2025/00311 2 Alexandra Villas, Hindon Lane, Tisbury - Demolition of single flat roof dormer as-built on the northeast elevation (rear) and proposed two dormers on the northeast elevation (rear). Additionally, a proposed single storey kitchen extension to rear of property.
Decision: Approve with Conditions
Parish Council Decision: Object.

PL/2024/08968 Knapp Cottage, Vicarage Road, Tisbury - Installation of air source heat pump.
Decision: Approve with Conditions
Parish Council Decision: Support.

PL/2025/00478 14 Morrison Avenue, Tisbury - Timber framed single storey office to be built against the existing double garage - Internal size 8.6m2

Decision: Approve with Conditions

Parish Council Decision: Support.

208.24 Tisbury & West Tisbury Neighbourhood Plan - TisPlan 2

To note that the Neighbourhood Plan is currently under public consultation until 13th May 2025 for its Section 7 updates following a meeting with Wiltshire Council and the Independent Examiner:

Following a brief report from Councillor Murray Councillors noted that Tisplan 2 was under further public consultation until 13th May. He said that at the end of the consultation Wiltshire Council would write a report to the Independent Examiner who, in turn, would issue his own report on the Plan. Subject to any changes he asked to be made to it, the process would then start for the Plan to be put to referendum.

209.24 Community Events

In light of the decisions recently taken by the village Carnival Committee, to consider a report and proposal from Councillor Mason that the Parish Council uses its power under Section 145 of the Local Government Act 1972 to take on the responsibility for the running of the Village Fete and Tis The Season in 2025 in order to provide some continuity for the community:

- The recommendations of the report were approved as follows:

That Tisbury Parish Council:

1. Takes on the responsibility for the organisation and running of the Fete.
2. Takes on formal responsibility for the organisation and running of the 'Tis the Season' event, and that the existing 'ring-fenced' funds held for the event are transferred to the Parish Council's bank account.
3. Establishes Working Groups for the Village Fete and Tis the Season, with defined terms of reference, to co-ordinate the organisation and operation of each event.
4. Takes out a subscription with The Purple Guide at the cost of £30 per annum to provide best practice guidance for organising the events.

JM/LCC; unanimous.

210.24 Youth Pavilion

- a. To consider a report from the Clerk providing quotes for the removal of old and unusable equipment and furniture stored in the Youth Pavilion:

Resolved that the quote of £855 from the waste clearance company, Jabba Dabba We Doo, be accepted to clear the pavilion; NE/JM; unanimous.

- b. To approve the allocation of £350 for the purchase of replacement chairs and benches for indoor and outdoor use:

Approved; JM/NE; unanimous.

211.24 Policies

To approve the following policies:

- a. Document Retention and Disposal Policy
Deferred; Chair.
- b. Vacancy and Co-option Policy and Procedure
Approved; RAB/KG; unanimous.

212.24 Risk Assessment

To approve the following documents:

- a. Revised Risk Assessment for the Village Warden
 - b. Risk Assessment for the Commemorative Service on VE Day at the War Memorial
 - c. Risk Assessment for the Tea Party on VE Day at the New Vic @ Tisbury
- **All approved; JM/JR; unanimous.**

213.24 Finance 1 – Earmarked Reserves

To note the receipt of the following funds and to approve their allocation to separate earmarked reserves:

- a. £5,000 from Wiltshire Council for the Year 3 2024-25 grant for the Wiltshire Towns Programme
 - b. £3,200 from the Cranborne Chase National Landscape for the purchase and installation of village entry signs.
- **The receipt of both sums was noted and approval was given for them to be allocated to separate earmarked reserves; JM/KG; unanimous.**

214.24 Finance 2 - April Financial Information

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/03/2025 to 31/03/2025:
- £1,643.11
- b. Approval of April Faster Payment transactions: - £12,359.04

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC	5,130.76	SO	Salary standing orders & reconciliations
Wiltshire Council	2,020.95		Non-Domestic Rates for the Reading Room for 25-26
Wiltshire Council	2,844.30		Non-Domestic Rates for the Nadder Close Car Park for 25-26
K Hooper-Closier	297.44		Locum Youth work for March
CBB Services	111.00		Payroll for Jan-March 25 and Payroll Year End
Society of Local Council Clerks	236.84		Annual Membership fee shared with Godshill PC
Parish Online	81.00		Annual Subscription
Peter Shallcross	36.00		Elm tree for Orchard plus stake
Castle Gardens Limited	624.12		Trees for rain garden, plants for troughs, compost, plant food
Ionos	12.00	DD	Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	182.16	DD	Waste service
Biffa	145.73	DD	Waste service
West Mercia Energy	32.72	DD	Reading Room
West Mercia Energy	344.86	DD	Reading Room
West Mercia Energy	65.59	DD	Public Toilets
	12,359.04		

- c. Current Account bank reconciliation to 31st March 2025:- £13,236.00
 - d. Deposit Account bank reconciliation to 31st March 2025:- £137,282.99
 - e. Budget to Actual Reports to 31st March 2025
 - f. Earmarked Reserves to 31st March 2025:- £100,155.59
- **All reports approved; FC/RAB; unanimous.**

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215.24 Representative Reports

The following reports from councillors were noted:

Tisbury Footpath Club: Councillor Errington gave a brief report on the Club's recent activities. The volunteers had cleared overgrown vegetation from the Roadside Marker for TISB57 on Weaveland Road and cleared five trees fallen across and blocking the bridleway TISB42 from Tisbury Row towards Castle Ditches. He also advised that that to celebrate the Club's 50th anniversary on 26th April there will be a morning of walks followed by a lunch.

Tisbury Memory Group: Councillor Errington gave a brief on a recent meeting of the Committee. He said that the Group had engaged with 768 people over the last year. The Wednesday group gatherings continue to be well attended and enjoyed by the community. Anne-Marie Dean will continue to Chair the group.

216.24 Items for Information

Councillors noted the Clerk's report providing information on agenda items, recent issues and work completed.

217.24 Items for next meeting

Draft Emergency Plan

Noticeboards

Tisbury Courtesy and Care Initiative

218.24 Date of next meeting:

Councillor Murray confirmed the date of the next meeting as Tuesday 6th May 2025 at 7 pm at the Reading Room, High Street, Tisbury.

219.24 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a. Resolution to exclude the press and public as above.

Approved; GM/JM; unanimous.

- b. Tisbury Swimming Pool**

Councillor Murray gave a brief report to councillors following information he had received from Councillor Budden which had subsequently been circulated to all councillors. The terms of the agreement between Tisbury Swimming Pool and Wiltshire Council were noted.

Following a discussion, Councillor Murray proposed from the Chair and it was Resolved that Councillors Beattie and Davison be the Council's representatives in any discussions with the Swimming Club separately or with Wiltshire Council and the Swimming Club collectively.

There being no other business, the meeting concluded at 8.40 pm.