



**Tisbury Parish Council – Minutes of the
Ordinary Meeting
Held at 7.00 pm on Tuesday 4th March 2025 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

No questions or statements were received.

Wiltshire Councillor Report: Councillor Richard Budden gave a detailed report on the following matters:

- The Local Highways and Footways Improvement Group (LHFIG) is out of funds for this financial year.
- Tisbury Swimming Pool - The work to restore the plant room of the swimming pool is ongoing and due to be completed, with the pool re-opened, by the end of April.

MEETING MINUTES
(*responsibility for action)

Those present:

Councillors G Murray (Chairman), R A Beattie, F Corp, K Gamm, J Mason and J Reed - 6.

Also in attendance:

B Cornish (Clerk)

Three members of the public

Wiltshire Councillor Richard Budden

184.24 Co-option

To receive and consider an application for co-option to fill a Council vacancy from Mr Kevin Gamm:

- **Approved; JM/RAB;** unanimous. Councillor Gamm signed his acceptance of office.

185.24 Apologies

Councillors unanimously accepted the apologies from Councillors S Davison, E Coyle-Camp and N Errington (holiday commitments).

Tisbury Parish Council – Ordinary Meeting on Tuesday 4th March 2025. Minutes approved as a true and accurate record, and signed as so by the Chairman presiding

186.24 Declarations of Interest

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: Councillor Reed declared a personal and non-pecuniary interest in planning application PL/2025/00311 and did not speak or vote on it as a councillor.
- c. Dispensations: None.

187.24 Resolution of Minutes

To approve the Minutes of the Ordinary meeting held on Tuesday 4th February 2025:

- **Approved; JM/KG; unanimous.**

188.24 Planning and Tree Works Applications *Clerk

PL/2025/00311 2 Alexandra Villas, Hindon Lane, Tisbury – Amended Plans -

Construct new dormer window & single storey kitchen extension to rear of property.

Partial retrospective application as works to dormer have commenced:

- **Object; JM/FC; for the reason that the revised plans continue to impact on the amenity of the neighbouring group of adjoined properties causing harm to the Tisbury Conservation Area;**

PL/2025/01063/PL/2025/01490 The Crown, Church Street, Tisbury - Remove two redundant chimneys, which will be closed over completely with new matching handmade clay plain tiles.

- **The Council will accept the Conservation Officer recommendations; RAB/KG; unanimous.**

PL/2025/01362 4 Maryland Avenue, Tisbury - Single storey rear and side extension, new garden office and replacement porch:

- **Object; on the grounds that it is contrary to the Wiltshire Local Transport Plan 2011-2026 which requires there to be a minimum of 3 allocated/off street parking spaces for a house with four bedrooms. RAB/JM; unanimous.**

PL/2025/01804 Variety Barn, Hindon Lane, Tisbury - This application under s73 seeks to vary the conditions relating to the approved plans of application PL/2023/10016.

- **Object; JM/FC; unanimous; on the following grounds:**
 - a. This appears to be a fundamentally new application setting out changes to the dwelling's design and location, plus an increase in size to the approved dwelling and the adding of a 136 sqm two-storey 'wing'. The Parish Council cannot see how these meet the criteria for a s73 application under the Town and Country Planning Act 1990 as these significant changes cannot reasonably be described as a variation to or removal of the previously approved application's 'conditions'.
 - b. Based on information received from the Agent, the total gross internal area of the revised dwelling is to be 414 sqm. The Planning Statement to application PL/2023/10016 states that the size of the dwelling will be 266

sqm. As the proposed 'wing' has been confirmed as 136 sqm, then the size of the approved dwelling is also being increased by another 12 sqm.

- c. It is the Council's view that the revised location and significantly larger size (amounting to a 56% increase to the approved dwelling) including the scale, bulk and design of the proposed dwelling, neither conserves nor enhances its landscape setting and will cause harm to the character of the area within the Cranborne Chase National Landscape. The proposals therefore are contrary to paragraph 189 of the NPPF and Policy 51 of the Wiltshire Core Strategy.
- d. Relocating the proposed larger dwelling to outside the existing tree belt will make it more prominent in the landscape and more visible from footpaths TISB2 and TISB58.
- e. The increased light pollution at night from the increased glazing from the larger dwelling will have significant and detrimental impact on the important International Dark Sky Reserve, for which no mention is made in the Planning Statement and no mitigation indicated on the plans.

189.24 Planning Application Decisions

Councillors noted the following decisions:

PL/2024/11617 – The Elms, High Street, Tisbury - Western Red Cedar tree – remove major limb to East and two limbs to South; cut back overhang from buildings and wall to ensure 30cm clearance; prune back crown extension to shape and crown lift to give 1.8m-2m clearance. Bay tree- reduce height by 2m and cut back on North side to give 0.5m clearance from wall. 1 x Weeping Willow tree and 2 x Lombardy Poplar trees - fell

Decision: No Objection

Parish Council Decision: The Council objected to the extent of the work proposed to the western red cedar tree.

PL/2025/00199 Magpies, Cuffs Lane, Tisbury

x1 Bay tree to be felled to ground level

Decision: No Objection

Parish Council Decision: The Council raised no objection.

PL/2025/00035 Tisbury Post Office, High Street, Tisbury - Replace the ground floor bay window, shop displays, flat entrance, and shop entrance door.

Decision: Approve with Conditions

Parish Council Decision: The Council supported the application.

PL/2024/11003 Tisbury Post Office, High Street, Tisbury - Replace all existing windows on first and second floors and one to ground floor east elevation. Formation of Juliette balcony at first floor

Decision: Approve with Conditions

Parish Council Decision: The Council supported the application.

PL/2025/00184 Tysse House, 19 Lady Down View, Tisbury - Installation of solar panels on the East and West elevations of the house

Decision: Approve with Conditions

Parish Council Decision: The Council supported the application.

190.24 Tisbury & West Tisbury Neighbourhood Plan - TisPlan 2

- a. Councillor Mason gave a detailed report on a recent exploratory meeting with the Independent Examiner regarding a revision to the submitted Neighbourhood Plan. The Qualifying Body would carry out the agreed revision in the next two weeks and this would then be revised by Wiltshire Council. A further 6 week consultation would follow before the process is started for the Plan to go to referendum.
- b. To approve that delegated authority be given to the Qualifying Body to revise the Plan in accordance with the guidance provided by the Independent Examiner:
 - **Approved; GM/RAB; unanimous.**

191.24 Consultations *Clerk/JM

To consider a response to the Wiltshire Local Nature Recovery Strategy (deadline 13th April)

- **Resolved that Councillor Mason be delegated with the Clerk to submit a response on behalf of the Council; GM/FC; unanimous.**

192.24 Wiltshire Towns Programme *Clerk/GM/JM

To approve the signing of the Grant Agreement with Wiltshire Council for £10,000 to fund a 2-year project to set up and maintain a website for the High Street, other businesses and local attractions in Tisbury with the aim of encouraging greater footfall and more visits from both locals and visitors:

- **Approved that Councillors Murray and Mason sign the Grant Agreement on behalf of the Council; JM/KB; unanimous.**

193.24 Tisbury Croquet Club – Change of Name *Clerk

To consider a request from the Chair of the newly named and constituted Tisbury Croquet Club to amend the Lease Agreement with the Council dated 15th March 2022 and valid until 2025 to reflect the Club's change of name from Tisbury Bowls and Croquet Club:

- **Approved that an agreed addendum be attached to the existing Lease Agreement setting out the revision; GM/JM; unanimous.**

194.24 Valuation of the War Memorial *Clerk

To consider and approve a quote of £350 from The Historic Building Advisory Service to carry out a valuation for insurance purposes of the War Memorial in accordance with an agreed action from the Internal Auditor's Report for the financial year 2023/24:

- **Approved; RAB/FC; unanimous.**

195.24 Village Gateway Signage *Clerk

To consider a proposal from the Cranborne Chase National Landscape to provide funding to the Council for the installation of entrance signs to Tisbury in four locations (subject to highways survey) which will include the National Landscape Logo and wording 'Tisbury - A Cranborne Chase National Landscape & International Dark Sky Reserve Parish'.

- **Approved, subject to there not being a duplication with existing signage at the entrances; JM/JR; with an abstention from Councillor Corp and an objection from Councillor Beattie.**

196.24 Summer Events *Clerk/LCC/JM

- a. To approve the Council's participation in a short commemorative event at the village War Memorial to mark the 80th Anniversary of VE-Day on Thursday 8th May at 11 am to be led by Commander David Childs, CBE:
 - **Approved; JM/FC**; unanimous.
- b. To consider a proposal from Councillor Coyle-Camp to hold an afternoon tea party in the New Vic at Tisbury to mark the 80th Anniversary of VE-Day on Thursday 8th May and to allocate the sum of £1,000 from the Festivals Earmarked Reserve:
 - **Approved; KG/JM**; unanimous.
- c. To consider a proposal from Councillor Mason and to approve the use of the King George V field for a car boot sale to be held as part of Great Big Green Week on Sunday 8th June:
 - **Approved; GM/JR**; unanimous.

197.24 Playground Inspection Reports *Clerk

To note the playground Annual Inspection Reports from the Play Inspection Company for the King George V Playground and Lower Recreation Ground:

- **Noted; JM/FC**; unanimous. The Clerk advised that she would source quotes for the work identified in the reports to be done.

198.24 Risk Registers and Risk Assessment

- a. To review and approve the Council's Risk Registers:
 - **Approved; GM/JM**; unanimous.
- b. To approve a revised Risk Assessment for the Village Warden.
 - **Deferred to next meeting; Chair**; unanimous.

199.24 Financial Regulations & Statement of Internal Control

- a. To adopt the new edition of the Council's Financial Regulations as recommended by the National Association of Local Councils:
 - **Approved; JM/JR**; unanimous.
- b. To approve the revised Statement of Internal Control and Annual Review of Effectiveness of Internal Control and Audit which reflects the new Financial Regulations.
 - **Approved; JM/KG**; unanimous.

200.24 Asset Register *Clerk

- a. To approve the inclusion of the following items in the Asset Register:
 - i. 3 galvanised water troughs at the value of £423. These are part of the Rain Garden project.
 - ii. A spindle press and fruit crusher for the Community Orchard at the value of £291.
 - iii. 4 benches & 2 accessible picnic benches at the value of £1 each as all were paid for by the Cranborne Chase National Landscape.
 - iv. For insurance purposes these will be listed at a value of:

£1,710 for 2 picnic benches for the Community Orchard and King George V play area;
£980 for 2 benches for the Community Orchard and Jubilee Field;
£1,353 for 2 benches by the Public Toilets and Memory Garden.

- **All items approved; JM/KG;** unanimous.

b. To approve the Council's Asset Register as at 31st March 2025:

- **Approved; JM/KG;** unanimous.

201.24 Finance 1 - March Financial Information *Clerk

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/02/2025 to 28/02/2025 - £1,347.82
- b. Approval of March Faster Payment transactions - £9,416

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	5,130.76	SO	Salary standing orders & reconciliations
Andyvan	87.36		Public toilet supplies
Seeds for Success	1,500.00		Annual contribution to local youth provision above Year 8
K Hooper-Closier	188.76		Locum Youth work for February
Play Inspection Company Ltd	354.00		Annual playground inspection for 2 playgrounds
Dave Godden	150.00		Purchase & planting of trees in Community Orchard
Wiltshire Pension Fund	900.00		Actuary fees for opening position for Council to join LGPS
Microsoft 365 Business Basic	66.24	DD	Annual suscription
Ionos	12.00	DD	Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	182.16	DD	Waste service
Biffa	145.73	DD	Waste service
West Mercia Energy	475.24	DD	Reading Room
West Mercia Energy	30.19	DD	Public Toilets
	9,416.01		

- c. Current Account bank reconciliation to 28th February 2025 - £17,776.88
- d. Deposit Account bank reconciliation to 28th February 2025 - £137,282.99
- e. Petty Cash Account reconciliation to 31st January 2025 and to 28th February 2025 - £341.18 and £215.13
- f. Budget to Actual Reports to 28th February 2025
- g. Earmarked Reserves to 28th February 2025 - £80,872.33

- **All approved; GM/RAB;** unanimous.

202.24 Finance 2 – Earmarked and General Reserves *Clerk

To consider a Report from the Clerk and to:

- a. Agree on any additional funds to be allocated to either new or existing Earmarked Reserves for the Council's projects in 2025/26:
 - **JM/GM; that the Clerk's recommendations be approved as follows:**

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.....Date.....

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Project	Amount £
Defibrillator for Wardour	£1,000
Noticeboards	£3,500
Playground repairs and maintenance	£3,500
Multi-use Games Area	£2,175 + £6,000
Public Toilets refurbishment	£3,000
New Laptop and software	£1,400
Total	£20,575

- b. Approve the predicted General Reserves as at 31st March 2025:
 - **Approved; GM/JM;** unanimous.

203.24 Multi-Use Games Area Refurbishment *Clerk

To consider a report from the Clerk on quotes received for the refurbishment of the Multi-Use Games Area in the King George V Recreation Ground:

- **Resolved that the Playground Working Group's recommendations be accepted and that the Option 2 quote of £23,597 from Sutcliffe Play South West be approved; JM/RAB;** unanimous.

The Clerk agreed to make enquiries on possible funding from the Alice Combes Trust following a request from Councillor Corp.

204.24 Representative Reports

To receive reports from councillor representatives.

Tisbury Carnival Committee: Councillor Mason gave a detailed report on the emergency meeting of the Committee which was attended by 30 people. He said he hoped that more people would be attending the AGM on 20th March so that the Committee could come to a decision on whether it was possible to hold the carnival in September.

205.24 Items for Information

Councillors noted the following reports:

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Wiltshire Area Board meeting.
- c. Report on the South West Wiltshire Local Highways and Footpath Improvement Group meeting.
- d. Report on the Operational Flood Working Group.

206.24 Items for next meeting

Draft Emergency Plan

207.24 Date of next meeting:

Councillor Murray confirmed the date of the next meeting as Tuesday 1st April 2025 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.20 pm.