



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to attend the
Ordinary Meeting of the Parish Council on
Tuesday 4th February 2025 at 7.00 pm**

28/01/2024

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Residents may also join the meeting virtually by using the link below:

Google Meet Video call link: [/https://meet.google.com/wdh-jnkj-hhj](https://meet.google.com/wdh-jnkj-hhj)

The link will become active at c.6:50pm.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matters concerning the village; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

To note a written Report from Wiltshire Councillor Richard Budden

AGENDA

168.24 Co-option

To receive and consider an application for co-option to fill a Council vacancy from Mrs Jessica Reed.

169.24 Chairman's Announcements

To receive any announcements from the Chairman.

170.24 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

171.24 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

172.24 Resolution of Minutes - see document

To approve the Minutes of the Ordinary meeting held on Tuesday 7th January 2025.

173.24 Planning and Tree Works Applications (with response date deadlines)

PL/2025/00230 Magpies, Cuffs Lane, Tisbury - Conversion of garage and internal alterations. Remove existing chimney, install new wood burner and flue (12/02/2025)

PL/2025/00035 Tisbury Post Office, High Street, Tisbury - Replace the ground floor bay window, shop displays, flat entrance, and shop entrance door (13/02/2025)

PL/2025/00184 Tysse House, 19 Lady Down View, Tisbury - Installation of solar panels on the East and West elevations of the house (13/02/2025)

PL/2025/00216 15 Lady Down View, Tisbury - Proposed Garage Conversion and Internal Alterations (13/02/2025)

PL/2025/00292 1 Squalls Lane, Tisbury - Proposed single storey extension to existing dwelling, incorporating annexe accommodation linked to the main dwelling with rooflights to shallow pitched roof. Works also include alterations/replacement windows, ASHP & PV Panels to roof (14/02/2025)

PL/2025/00311 2 Alexandra Villas, Hindon Lane, Tisbury - Construct new dormer window & single storey kitchen extension to rear of property. Partial retrospective application as works to dormer have commenced (18/02/2025)

PL/2025/00478 14 Morrison Avenue, Tisbury - Timber framed single storey office to be built against the existing double garage - Internal size 8.6m2 ([19/02/2025](#))

PL/2025/00199 Magpies, Cuffs Lane, Tisbury - x1 Bay tree to be felled to ground level ([06/02/2025](#))

174.24 Planning Application Decisions

To note the decisions on recent applications.

175.24 Public Toilets – Further Works to Roof

To consider a quote of £3,155 from Brian Kent, Roofing Contractor, (including costs for scaffolding) to remove approximately 1 metre of tiles at the bottom of the roof, to re-lay underfelt and renew battens identified as damaged or absent during the guttering, soffit and fascia replacement works completed in December 2024 and then to replace the tiles and any missing mortar.

176.24 StarFest 2026

To consider a proposal from Councillor Mason that Tisbury Parish Council hosts the StarFest 2026 event, a three-day festival held every March which celebrates the Cranborne Chase National Landscape's International Dark Sky Reserve.

177.24 Finance 1 - Appointment of Internal Auditor for 2025-26

To consider the re-appointment of IAC Audit and Consultancy Ltd as the Council's Internal Auditor for 2025-26 to audit the Council's annual accounts and submit their report with the Annual Governance & Accountability Return (AGAR) for 2024/2025.

178.24 Finance 2 - February Financial Information - [see documents](#)

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/01/2025 to 31/01/2025.
- b. Approval of February Faster Payment transactions.
- c. Current Account bank reconciliation to 31st December 2024 and 31st January 2025
- d. Deposit Account bank reconciliation to 31st December 2024 and 31st January 2025
- e. Petty Cash Account reconciliation to 31st December 2024
- f. Budget to Actual Reports to 31st December 2024 and 31st January 2025
- g. Earmarked Reserves as 31st December 2024 and 31st January 2025

179.24 Risk Assessment - [see document](#)

To consider and approve a risk assessment for the planting of the 80 Rowan trees along the south and eastern boundaries of the Garden and Orchard in the King George V field on Saturday 15th February 2025.

180.24 Representative Reports

To receive reports from councillor representatives:

TisPlan 2: To receive an update from Councillor Murray on the progress of the updating of the Tisbury and West Tisbury Neighbourhood Plan.

Tis the Season: To receive an update from Councillor Mason.

181.24 Items for Information - [see document](#)

Clerk's report providing information on agenda items, recent issues and work completed.

182.24 Items for next meeting

Draft Emergency Plan

183.24 Date of next meeting:

To approve the date of the next meeting as Tuesday 4th March 2025 at 7 pm at the Reading Room, High Street, Tisbury.