Tisbury Parish Council – Minutes of the Ordinary Meeting

Held at 7.00 pm on Tuesday 7th January 2025 in the Reading Room, High Street, TISBURY, SP3 6LD

Questions or Statements:
Two members of the public spoke in support of their planning applications.

Councillor Buck moved to sit in the public section of the meeting room whilst the Council considered planning application PL/2024/11296 and spoke as a member of the public in objection to it. She rejoined the meeting after the Council had voted on the application.

Wiltshire Councillor Report: Councillor Richard Budden said he did not have very much to report but reminded councillors of the consultation on the Wiltshire Local Transport Plan 4 (LTP4) for which the deadline is 24th January. He also gave a short briefing on the forthcoming Extraordinary Meeting at which the Council would consider the proposed devolution priority programme and whether Dorset, Somerset and Wiltshire Councils should make an application to join it.

MEETING MINUTES
(*responsibility for action)

Those present:
Councillors Murray (Chairman), R A Beattie, R Buck, F Corp, N Errington and J Mason - 6.

Also in attendance:
B Cornish (Clerk)
Three members of the public
Wiltshire Councillor Richard Budden

154.24 Apologies
Councillors unanimously accepted the apologies from Councillors S Davison and E Coyle-camp (holiday commitments).

155.24 Declarations of Interest:
a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.

b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: Councillor Buck declared a personal and non-pecuniary interest in planning application PL/2024/11296 and did not speak or vote on it as a councillor.
c. Dispensations: None.

156.24 Resolution of Minutes
To approve the Minutes of the Ordinary meeting held on Tuesday 3rd December 2024:
- **Approved; NE/JM;** unanimous.

157.24 Planning and Tree Works Applications *Clerk

PL/2024/11296 Land to the rear of Yattendon, Vicarage Road, Tisbury - Erection of 1 new dwelling, access, together with hard and soft landscaping, and associated works:
- **Support subject to the following:**
  1. **A revision to the size of the triangular roof window for the purpose of reducing the degree of overlooking and extent of the loss of amenity to neighbouring properties.**
  2. **A condition whereby a 2 metre fence is required to be erected on the boundary with the Red House to reduce the extent of the loss of amenity.**
- **JM/RAB;** with one abstention from FC.

PL/2024/11003 Tisbury Post Office, High Street, Tisbury - Replace all existing windows on 1st & 2nd floors and one to ground floor east elevation. Formation of new balustrade on top of existing brick parapet wall:
- **Support on the grounds that the application is compliant with Core Policy 57 of the Wiltshire Core Strategy; NE/FC; RB abstained.**

PL/2024/11282 Paddock Wood, Hindon Lane, Tisbury - Change of use and conversion of two redundant rural buildings to a dwelling:
- **The Council considered that the application contained insufficient information to take a decision. The application shows a calculation of 10% biodiversity net gain but then makes reference to the Emerging Local Plan which requires a level of 20% net gain.**

PL/2024/11255 The Old Vicarage, Park Road, Tisbury - Conifer tree - Fell
- **To leave the decision to the Tree Officer due to the applicant being a member of the Council; GM/RB.**

PL/2024/11617 The Elms, High Street, Tisbury - Western Red Cedar tree - remove major limb to East and two limbs to South; cut back overhang from buildings & wall to ensure 30cm clearance; prune back crown extension to shape & crown lift to give 1.8m-2m clearance Bay tree- reduce height by 2m & cut back on North side to give 0.5m clearance from wall 1 x Weeping Willow tree & 2 x Lombardy Poplar trees – fell:
Support the works to the other trees but considered that the proposed work to the Western Red Cedar was too extensive for a tree of such prominence in the street scene. GM/JM; unanimous.

158.24 Planning Application Decisions
Councillors noted the following decisions:
PL/2024/10133 Zion Hill, Cuffs Lane, Tisbury -T1 Yew - Crown lift up to 3m to provide clearance to out buildings and car park.T3 Sycamore - Old wounds, appears hollow from ground VTA. Crown reduce removing 2-2.5m to ease weight.
Decision: No Objection PC: This application did not come before the Council.

Application Ref PL/2024/09458 Lawful Development Certificate for Proposed Use - 6 Maryland Avenue, Tisbury, Salisbury, SP3 6GY - Partial conversion of garage to form office, with installation of rear door, window and velux roof lights
Decision: Approve PC Decision: No consultation was held on this application.

159.24 Tree Survey
To consider a request from the Joint Burial Committee to include the trees in Tisbury Cemetery as part of the survey when the Council conducts its planned 3-yearly tree survey in 2025 on land it owns:
- **Approved; JM/RB;** unanimous.

160.24 Consultation
To consider a response to the Ministry of Housing, Communities and Local Government's consultation on 'Strengthening the standards and conduct framework for local authorities in England' (deadline 26th February 2025):
- **Councillors agreed to submit their own responses. GM/JM;** unanimous.

161.24 Environment Committee initiatives

a. Purchase of Wooden Planters
To consider a request to purchase 15 troughs and 10 window boxes from PlantWorld at a reduced cost of £387.12 to enhance the exteriors of businesses in the High Street and in support of the Wiltshire Towns Programme. These will be planted up by volunteers with donations and the purchase of suitable container plants up to the cost of £200:
- **Approved; RB/NE**; unanimous.

b. Tisbury Community Garden and Orchard
To consider and approve a proposal to plant 80 donated Rowan trees (2-year-old whips) along the south and eastern boundaries of the Garden and Orchard in the King George V field:
- **Approved; RB/JM**; unanimous.

c. Tisbury Community Garden
Following confirmation from the community garden volunteers that they do not want to continue maintaining the garden in 2025, to consider:
i. The future use and maintenance of the garden;
ii. Whether the current buildings and structures on it are to be retained; and
iii. How the funds raised by the volunteers over the last 2 years, and kept in an Earmarked Reserve, by the Council are to be spent.
- **Resolved that the Environment Committee will devise a funded plan on the future use of the site. GM/NE;** unanimous.

162.24 Finance - January Financial Information
To approve and note the following reports:

a. Retrospective approval of payments made from 01/12/2024 to 31/12/2024:
- £5,856.99

b. Approval of January Faster Payment transactions: - £7,548.06

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	5,130.76	SO	Salary standing orders & reconciliations
S McGrath	22.50		Refreshments for Volunteers putting up Xmas lights
Co-op	24.75		Refreshments for Christmas meeting
Microshade	381.53		Data storage and hosting and Rialtas hosting
PlantWorld	258.18		Plants, pebbles and compost for troughs for public toilets
PlantWorld	470.53		Troughs, Window boxes and grit
Tisbury Footpath Club	493.86		Annual Maintenance
CBB Services	81.00		Payroll for Oct-Dec 24
Ionos	12.00		Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	145.73	DD	Waste service
Biffa	182.16	DD	Waste service
West Mercia Energy	55.51	DD	Public Toilets
Sovereign	95.98	DD	Playground Inspection
	7,548.06		

c. Current Account bank reconciliation to 30th November 2024: - £14,313.38

d. Deposit Account bank reconciliation to 30th November 2024: - £177,282.99

e. Petty Cash Account reconciliation to 30th November: - £289.76

f. Budget to Actual Reports to 30th November 2024.

g. Earmarked Reserves as 30th November 2024: - £89,849.41

- **All approved; GM/JM**; unanimous.

163.24 Representative Reports

Tisbury Cemetery: Councillor Beattie gave a brief report on the viability of the cemetery. All agreed that information on the cemetery needed to be made more widely available.

Nadder Centre Liaison Group: Councillor Beattie gave a brief report on a recent meeting. He said Councillor Coyle-Camp had agreed to provide marketing guidance to the officers at the Centre so that its activities could be more widely promoted and communicated.

Tis the Season: Councillor Mason gave a detailed report on the success of the event which was held at the Victoria Hall due to the yellow weather warning on the day and with Santa's Grotto being held in the parish room of the Catholic Church. He said £700 was left over after all expenses had been paid to be spent on this year's event.

Councillors Errington and Buck offered a vote of thanks to Councillor Mason for the excellent work he had done in organising and running the event.

164.24 Items for Information
Councillors noted the Clerk's report providing information on agenda items, recent issues and work completed.

165.24 Items for next meeting
Draft Emergency Plan

166.24 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

a. Resolution to exclude the press and public as above.
- **Approved; GM/RB;** unanimous.

b. Leases and Licences
To consider and agree on any actions to be taken on the renewals of the Council's Leases and Licences in 2025 with:

i. Wiltshire Council for the public toilets and Nadder Close car park; and
ii. Tisbury Football Club for the Lower Recreation Ground and Pavilion.

- **Resolved; NE/RB; that Councillors Mason and Murray be given delegated authority with the Clerk to progress the renewals with Wiltshire Council and Tisbury Football Club and to report back to the Parish Council.**

167.24 Date of next meeting:
Councillor Davison confirmed the date of the next meeting as Tuesday 4th February 2025 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.21 pm.