



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to attend the
Ordinary Meeting of the Parish Council on
Tuesday 5th November 2024 at 7.00 pm**

29/10/2024

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Residents may also join the meeting virtually by using the link below:

Google Meet Video call link: [/https://meet.google.com/cjf-xotc-cfc](https://meet.google.com/cjf-xotc-cfc)

The link will become active at c.6:50pm.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matters concerning the village; each person speaking for no longer than 3 minutes. Please note that any question requiring an answer which needs to be researched will be noted and included on the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor Richard Budden

AGENDA

115.24 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

116.24 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

117.24 Resolution of Minutes - [see documents](#)

To approve the Minutes of:

- a. The Ordinary meeting held on Tuesday 1st October 2024.
- b. The Extra-Ordinary meeting held on Friday 18th October 2024

118.24 Planning and Tree Works Applications ([with response date deadlines](#))

PL/2024/09480 22 Ladydown View, Tisbury - False Acacia – Fell
([15/11/2024](#))

PL/2024/09481 The Surgery, Park Road, Tisbury - Walnut - Crown Raise
Canopy by up to 5m, reduce canopy height by up to 2m and balance remainder ([15/11/2024](#))

119.24 Planning Application Decisions

To note the decisions on recent applications.

120.24 Permission to use the Jubilee Meadow - [see documents](#)

To consider a request from St John's School PTA to use the Jubilee Meadow as a location for fireworks on 7th November 2024.

121.24 Lower Recreation Ground

To consider the following requests to display banners temporarily on the boundary fencing:

- a. Tisbury Community Pre-School to raise awareness of the Pre-School at the Nadder Centre and that it is run for the benefit of the local community.
- b. Dorset & Wiltshire Fire and Rescue Service at Tisbury Fire Station to aid the recruitment of more fire fighters to join the local team.

122.24 Street Nameplates

In light of the additional responsibilities and liabilities placed on the Parish Council to purchase and install street nameplates independently of the Local Highway Authority, to reconsider whether the total cost of £2,062.83 as quoted by Wiltshire Council, should be accepted for the six nameplates for Beckford Close, Churchill Estate and The Avenue.

123.24 Consultations - see link and documents

- a. To consider a response to the Ministry of Housing, Communities and Local Government's consultation on 'Enabling remote attendance and proxy voting at local authority meetings'.
Open consultation - Enabling remote attendance and proxy voting at local authority meetings (deadline 19th December 2024).
<https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>
- b. To consider a response to the Wiltshire & Swindon Police and Crime Commissioner's Police and Crime Plan 2024-2029 on which he is seeking comments from stakeholders.
- c. To consider a response to the South Western Railway Stakeholder Survey 2024 to help the company improve services and set future priorities.

124.24 Playgrounds - see documents

- a. To consider a report from the Clerk providing recommendations from the Playground Working Group on:
 - i. The options and quotes for replacing or refurbishing the Multi-Use Games Area in the King George V play area.
 - ii. A quote from Southern Playgrounds Services for the cleaning of four areas of wetpour surfacing in the King George V play area as recommended by the playground inspection report.
 - iii. A quote from Southern Playgrounds Services for the repainting and replacement of the junior swing seats in the King George V play area as recommended by the playground inspection report and to replace the chains at the same time.
- b. To consider a report from the Clerk providing a recommendation from the Playground Working Group on quotes for carrying out playground inspections in 2025.

125.24 Public Toilets - see document

To consider a report from the Clerk on quotes received to refurbish/replace the guttering, soffits and fascias at the public toilets.

126.24 Wiltshire Towns Programme - see document

To consider a report from the Clerk on the hiring of an outdoor digital totem advertising board to aid the generation of footfall in the High Street which is to be submitted to Wiltshire Council in application for a combined grant of £10,000 for 2024/2025 and 2025/2026.

127.24 Environment Committee – see documents

- a. Meeting Report and Minutes
 - i. To receive a short verbal report from Councillor Buck on the recent meeting.

- ii. To receive and note the Minutes of the Environment Committee for meetings held on Tuesday 16th July, Tuesday 20th August and Tuesday 3rd September 2024.

b. Committee Recommendations

- i. To approve a request from the Children's Community Garden volunteers to install a hose underground using a mole plough from the Youth Hub to the Community Garden and Orchard at a cost of approximately £400, on the proviso that the cost will not exceed £500 and will be match-funded from the Children's Community Garden Reserve.
- ii. To approve the holding of an Environment Committee Christmas Event at the Hinton Hall in the same format as 2023 with mulled wine and mince pies.
- iii. To consider a report from the Clerk on a bench proposed for the Rain Garden, a bench and an accessible picnic bench proposed for the Community Orchard and a bench proposed for the Jubilee Meadow to be funded by the Cranborne Chase National Landscape plus a noticeboard for the Community Orchard to be funded by a grant from the Coronation Heritage Fund. All are to become assets and be maintained by the Parish Council.

128.24 Rain Garden and Community Orchard - [see document](#)

To consider a report from the Clerk on:

- a. Quotes for the design of information boards for the Rain Garden and Community Orchard;
- b. Quotes for the purchase of an Interpretation Board to be installed adjacent to the Rain Garden; and

To approve one quote for the designs and one quote for an interpretation board.

129.24 Risk Assessments - [see documents](#)

To consider and approve:

- a. A Risk Assessment for work, installation and the planting up of troughs to be carried out at the Rain Garden.
- b. A Risk Assessment for the strimming of the Community Orchard by a volunteer.

130.24 Finance 1 - November Financial Information - [see documents](#)

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/10/2024 to 31/10/2024.
- b. Approval of November Faster Payment transactions.
- c. Current Account bank reconciliation to 30th September and 31st October 2024
- d. Deposit Account bank reconciliation to 30th September and 31st October 2024
- e. Petty Cash Account reconciliation to 30th September 2024 and 31st October

- f. Budget to Actual Reports to 30th September and 31st October 2024
- g. Earmarked Reserves at to 30th September and 31st October 2024
- h. A revised quote of £800 from Steve McGrath for the repair of the wall on the boundary of the Reading Room.

131.24 Finance 2 – Interest Earning Accounts - [see document](#)

To consider a report from the Clerk advising on short-term investment and higher interest earning accounts options currently available to town and parish councils to enable compliance with the Council's Investment Policy.

132.24 Budget for 2025/2025

To consider whether an initial review of next year's budget, prepared by the Clerk, should be reviewed by a small working group of councillors prior to it being presented to the Council at the December meeting.

133.24 Representative Reports

To receive reports from councillor representatives:

Tisbury Footpath Group: To receive a report from Councillor Errington on recent work completed by the Group.

134.24 Items for Information - [see documents](#)

Clerk's report providing information on agenda items, recent issues and work completed.

135.24 Items for next meeting

First draft of the Council's Budget for 2025/26.

136.24 Date of next meeting:

To approve the date of the next meeting as Tuesday 3rd December 2024 at 7 pm at the Reading Room, High Street, Tisbury.

137.24 Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a. Resolution to exclude the press and public as above.
- b. National Salary Award
To note the salary award and backdated payments for qualifying staff for the period from 1st April 2024 to 31st March 2025 as agreed by the National Joint Council and in accordance with their employment contracts.