



**Tisbury Parish Council – Minutes of the
Ordinary Meeting
Held at 7.00 pm on Tuesday 1st October 2024 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

A member of the Carnival Committee gave a brief report on the success of the Carnival.

The Chairman thanked the Committee for putting on a tremendous event and all agreed that a letter be sent to congratulate the Committee on a very enjoyable day.

Wiltshire Councillor Report: Councillor Richard Budden gave a brief report on several issues to which he wished to draw councillors' attention, one of which was road safety. He said that the meeting of the South West Wiltshire Area Board held on 11th September heard from Sergeant Joe Sadowski of the Neighbourhood Policing Team and Perry Payne of the Swindon and Wiltshire Road Safety Partnership. The outcome of requests from Donhead St Mary residents and a parish councillor regarding more enforcement of speeding, and from Tisbury Parish Council's Clerk regarding the reinstatement of the community speed watch team, was unsatisfactory and therefore he had subsequently written to the Chief Constable but had received a standard response to it. He encouraged councillors to attend the November Area Board meeting at which the Chief Constable would be present and answering questions.

MEETING MINUTES

(*responsibility for action)

Those present:

Councillors Davison (Chairman), R A Beattie (until 8.05pm), F Corp, J Mason and G Murray - 5.

Also in attendance:

B Cornish (Clerk)

Three members of the public

Wiltshire Councillor Richard Budden

93.24 Apologies

Councillors unanimously approved the apologies from Councillors R Buck (personal commitment) E Coyle-Camp (holiday commitment) and N Errington (work commitment).

94.24 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests:
Councillor Corp declared a personal and non-pecuniary interest in Minute 93.24.
Councillor Mason declared a personal and non-pecuniary interest in Minute 98.24.
- c. Dispensations: None.

95.24 Resolution of Minutes

To approve the Minutes of the Ordinary Meeting held on Tuesday 3rd September 2024:

- **Approved; JM/RAB.**

96.24 Planning and Tree Works Applications *Clerk

PL/2024/05397 1-34 Nadder Close, Tisbury - Replacement of communal and flat windows in the housing scheme 1-34 Nadder Close:

- **Support; GM/JM;** unanimous.

PL/2024/07970 Caerglow House, The Square, Tisbury - Retrospective planning application for the replacement of an external door and the creation of a new fully accessible door and removal of a section of boundary wall:

- **Object strongly on the following grounds; RAB/GM; unanimous:**
The retrospective planning application by reason of its proposed design (replacement of wooden door with UPVC door, the replacing of a ground floor window with a UPVC door and partial removal of wall) is not in keeping with the surrounding area, causing harm to the character and appearance of the Tisbury Conservation Area and the nearby listed buildings, as well as having a detrimental impact on the street scene. The development is therefore contrary to Core Policies 57 and 58 of the Wiltshire Core Strategy and the good design aims of paragraph 139 of the National Policy Planning Framework.

PL/2024/08375 Tithe Barn, Place Farm, Court Street, Tisbury - Removal of condition 4 (Footpath Link) of 15/11990/FUL:

- **Object strongly on the following grounds; GM/JM;** unanimous:
The removal of the condition and requirement for a safe pedestrian access to be provided to the Tithe Barn is unacceptable and will have a significant and detrimental impact on the safety of pedestrians accessing the Barn as well as those residents of Tisbury and nearby villages who use the network of footpaths beyond the site.

The Wiltshire Highways Officer's response to the 2015 planning application is clear in confirming that pedestrian access to the site is hazardous and it is

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disappointing to note that this lack of safe passage for pedestrians has been recognised as long ago as 2003 when Place Farm was converted to offices:

'You will recall that the original planning permission for the conversion of redundant farm buildings at Place Farm to offices etc., as 'enabling development' (S/2003/2171 refers), included a condition requiring the provision of a continuous footway link between the site and Court Street. This has never been fully implemented. On the basis that the current proposal is likely to lead to a significant increase in pedestrian traffic to and from the site, I recommend that any planning permission should include a suitable condition in order that no development shall be commenced on site until a scheme for the construction of a footway link has been have been included as part of the proposed development and submitted to and approved in writing by the local planning authority. The development shall not be first brought into use until the footway has been constructed in accordance with the approved scheme'.

Since both 2003 and 2015 traffic has increased rather than decreased and therefore it is the Parish Council's view that this issue must be addressed rather than the requirement to address it being removed.

If there is no workable solution for a footway link to be provided on the south side of the road bridge, then the Parish Council urges all parties to work together to find a solution for a footway link to be provided on the north side of the bridge, as Tisbury Footpath Club suggests in its response to this application.

The community of Tisbury frequently raises the issues of pedestrian road safety as well as the increase in speed and volume of vehicles. The decision notice for the 2015 planning application granting permission for the development recognised the constant hazard for pedestrians when using the narrow unlit rural road without a pavement to access it. After a delay of more than 20 years, mitigation for the risks to pedestrians in using this road to access the site must be provided.

PL/2024/08662 97 Court Street, Tisbury - H1 - Cutting leylandii hedge to ground level and chipping of arisings:

- **No objection; Chair;** unanimous.

PL/2024/08686 Cromwell Cottage, Court Street, Tisbury - Large Ash tree that has been previously pollarded to be taken back to last cuts:

- **No objection; Chair;** unanimous.

97.24 Other Planning Matters *Clerk Street Naming

To reconsider the proposed names for a road within the Old Sports Centre development which have been put forward by Stone Circle and others and to approve them or to suggest alternatives.

- **The following suggested alternative names were approved:**
Rosina Corp Drive – GM/SD; carried.
Dunworth Drive – JM/SD; carried.
Teasel Close – JM/SD; carried.

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98.24 Planning Application Decisions

Councillors noted the following decisions:

PL/2024/07414 Place Farm, Court Street, Tisbury - Numerous tree works.

Decision: No Objection

PL/2024/07463 The Bakehouse, Court Street, Tisbury - T1 - Alder - Pruned. T2 - Alder - Pruned. T3 - Willow - Pruned. T4 - Willow - Pruned. T5 - Alder - Pruned

Decision: No Objection

PL/2024/01416 Wild Rose Cottage, 115 Chicksgrove Lane, Tisbury- Single storey rear extension (Resubmission of PL/2023/07277)

Decision: Approve with Conditions

PL/2024/08421 Wild Rose Cottage, 115 Chicksgrove Lane, Tisbury - Certificates of lawful for conversion of existing store room & garage into a home office and rear hall

Decision: Permitted Development

99.24 Finance 1 – External Auditor's Report & Certificate - Annual Governance and Accounting Report (AGAR)

- a. To note the PKF Littlejohn External Auditor's Report and Certificate and any actions to be taken for the year ending 31st March 2024:
 - **Noted that the External Auditor had raised no matters in relation to the External Audit; JM/RAB; unanimous.**
- b. To confirm that the Conclusion of Audit Notice and Certificate were displayed on the Council's Noticeboard and Website prior to 30th September 2024.
 - **Confirmed; the documents were displayed on the Council's noticeboard and website on Tuesday 10th September;**
 - **JM/RAB; unanimous.**

100.24 Finance 2 – October Financial Information

- a. Retrospective approval of payments made from 01/09/2024 to 30/09/2024 - £1,978.99
 - **Approved; GM/RAB; unanimous.**
- b. Approval of October Faster Payment transactions:
 - **Approved; GM/RAB; unanimous.**

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	5,487.33	SO	Salary standing orders & reconciliations
Andyvan	74.22		Toilet supplies - toilet rolls/cleaning materials
Andyvan	32.40		Toilet cleaner
C Whttaker	62.35		Expenses for Zoom subscription for TisPlan 2
R Pearce	1,680.00		Grasscutting and strimming in KGV (14 cuts)
CBB Services	81.00		Payroll for July-September 2024
PFK Littlejohn	504.00		External Audit Report for year ended 31 March 2024
TEEC Limited	374.40		Annual hosting and maintenance for existing website
K Hooper-Closier	217.32		Locum Youth Work for September
Tisbury Bowls and Croquet Club	300.00		Small Grant
Ionos	12.00	DD	Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	145.73	DD	Waste service
Biffa	145.73	DD	Waste service
West Mercia Energy	55.99	DD	Public Toilets
Sovereign	95.98	DD	Playground Inspection
	9,316.29		

- c. Current Account bank reconciliation to 31st August 2024 - £6,192.73
 - **Approved; GM/RAB;** unanimous.
- d. Deposit Account bank reconciliation to 31st August 2024 - £146,123.03
 - **Approved; GM/RAB;** unanimous.
- e. Petty Cash Account reconciliation to 31st August 2024 - £146.85
 - **Approved; GM/RAB;** unanimous.
- f. Budget to Actual Reports to 31st August 2024:
 - **Approved; GM/RAB;** unanimous.
- g. Earmarked Reserves at to 31st August 2024 - £91,854.28
 - **Approved; GM/RAB;** unanimous.
- h. To approve the Clerk's expenditure under her delegated powers of £1,036.80 (inclusive of VAT) from Chalke Valley Roofing to repair/replace broken tiles, remove vegetation and make good the flaunching on the roof of the Reading Room:
 - **Approved; GM/RAB;** unanimous.

101.24 Annual Insurance *Clerk

To approve a quote from Gallagher's of £394.64 for the annual insurance for the King George V Field, Tisbury to be provided by Hiscox.

- **Approved; JM/RAB;** unanimous.

102.24 'Tis the Season Committee *Clerk

To consider the following requests:

- a. For the Committee to use the Reading Room as the 'Event Control Room' and St John's Ambulance station for the event on 7th December:
 - **Approved; GM/RAB; unanimous.**
- b. To approve the sum of £74.99 for the purchase of a Christmas light for the tree at Albany House to be taken from the Council's Earmarked Reserve for Christmas Lighting:
 - **Approved; GM/FC; unanimous.**
- c. To approve the allocation of £250 for work to be carried out to attach a permanent external electricity supply for the event to an existing business supply in The Square, also to be taken from the same Earmarked Reserve:
 - **Approved; RAB/FC; unanimous.**

103.24 Station Master's House, Tisbury Station

To consider an outline proposal from Councillor Mason for the Council to support in principle the Nadder Community Land Trust in a project to bring the Station Master's House back into use as a work/display/education space for 'the Arts':

- **Agreed to give 'in principle' support; RAB/GM; FC objected.**

104.24 Emergency Plan *Clerk/GM/JM

To consider a proposal from Councillor Murray to agree on how best to draft an emergency plan for the parish:

- **Agreed that Councillors Mason, Murray and the Clerk would liaise with a member of the community to produce the plan using a grant from SSN; GM/JM; unanimous.**

105.24 Asset Register *Clerk

To approve that the new cPAD Defibrillator and Sentry Cabinet (installed on the eastern wall of Coffee Angels) be added to the Register at the value of £1,855.00:

- **Approved; RAB/GM; FC objected.**

106.24 Representative Reports

Nadder Centre Community Liaison Committee: Councillor Beattie gave a detailed report on a recent meeting. He said that the Centre made a loss of £146,000 last year and there was still no effective marketing plan. The Area Manager, Edd Pooley was clearly wanting to work with the Parish Council and he would continue to work with him.

The Chairman thanked Councillor Beattie for his hard work in achieving some progress with the Centre.

Joint Burial Committee: Councillor Mason gave a brief report on a recent meeting. Work has been carried out to the entrance gate and entrance to remove a trip hazard.

Tisbury Carnival: Councillor Mason gave a detailed report on the recent Carnival which had been a really good day with lots of involvement from the community and

more people involved in the parade. He said the Committee was already considering ideas and plans for next year.

107.24 Items for Information

Councillors noted the following reports:

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Wiltshire Area Board meeting.

108.24 Items for next meeting:

First draft of the Council's Budget for 2025/26

109.24 Date of next meeting:

Councillor Davison confirmed the date of the next meeting as Tuesday 5th November 2024 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.39 pm.