



**Tisbury Parish Council – Minutes of the
Ordinary Parish Council Meeting
Held at 7.00 pm on Tuesday 4th July 2023 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

No questions or statements were received.

Report from Wiltshire Councillor

Councillor Richard Budden thanked the residents of Tisbury for electing him as the new Unitary Councillor for Tisbury. He also thanked Councillor Nick Errington for his service to Tisbury, the work he did during his tenure and for his assistance in helping him to get up to speed in the role.

Councillor Budden subsequently gave a report on a briefing meeting of Wiltshire councillors on the new Local Plan for Wiltshire for 2020-2038 and asked councillors to note the comprehensive report provided by the Clerk on the South West Wiltshire Area Board which he had also attended.

With regard to the Local Plan, he asked councillors to note the significant change on page 184 with the new requirement that new residential developments be constructed in a sustainable way, that their energy performance is maximised and residual energy use is met through low carbon and renewable sources. He said this was a policy which had already been put in place by Bath and North East Somerset Council.

MEETING MINUTES
(*responsibility for action)

Those present:

Councillors Davison (Chairman), R A Beattie, R Buck, N Errington, J Mason, G Murray - 6.

Also in attendance:

Unitary Councillor Richard Budden
B Cornish (Clerk).
Four members of the public.

38.23 Apologies

Councillors unanimously approved the apologies from Councillors F Corp, E Coyle-Camp, J Phillips (personal commitments) and V Hillier (holiday).

39.23 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None.
- c. Dispensations: None.

40.23 Resolution of Minutes

Minutes of the Ordinary Meeting held on Tuesday 6th June 2023

- **Approved; RB/JM**; unanimous; subject to the words 'to be provided by the Parish Council' being added after the word 'refreshments' in Minute 24.23.

41.23 Planning and Tree Works Applications *Clerk

a. PL/2023/04689 Common Ground, Lady Down View, Tisbury Ash Tree – Fell:

- **Support; RB/NE**; unanimous;

Following guidance from the Tree Warden, Councillors supported the application but wished to ask that:

- Every effort be made to prevent damage to the adjacent Sycamore during the dismantling of the Ash.
- A new native tree is planted as a replacement, for example, oak, lime, beech or native cherry.
- The specimen be at least a standard sourced and raised in the UK and be watered whilst being established.

42.23 Planning Application Decisions

Councillors noted the decisions on recent applications.

- a. PL/2023/03101 Hillview, Duck Street, Tisbury - Reconfigure roof profile, replace concrete tiles with natural slate & install PV slates. Clad external walls with natural stone. Adjust window & door openings & carry out internal alterations - Approved with Conditions and in line with the Parish Council's recommendation.
- b. PL/2022/06869 Chicksgrove Barns, Quarry Lane, Chicksgrove, Tisbury - Proposed addition of 2 shepherd's huts in field behind East Barn - Approved with Conditions and contrary to the Parish Council's recommendation

43.23 Consultations

- a. To consider a response to the Wiltshire Bus Review Stakeholder Survey which is a consultation with town and parish councils sent by the Passenger Transport Team at Wiltshire Council:
 - **Approved; RB/JM**; unanimous; that a response be delegated to Councillor Errington and the Clerk. *Clerk/NE
- b. To consider a request from the Chair of the South West Wiltshire Local Highway and Footway Improvement Group to increase the percentage contribution from town and parish councils in order to augment the annual budget available to the Group:
 - **Deferred to next meeting; JM/NE**; unanimous.

44.23 Adoption of New Policies

- a. Protocol and Guidance on Meetings with Developers
 - **Approved; JM/GM**; unanimous.
- b. Annual Leave and Holiday Entitlement Policy
 - **Approved; JM/RAB**; unanimous.
- c. Time Off In Lieu Policy
 - **Approved; RB/JM**; unanimous.

45.23 Station Works Planning Inquiry

Following a discussion on the decision which had been issued recently by the Planning Inspectorate and advice received, the Council agreed the following actions:

- To provide the community with a more detailed response to the brief Press Release issued on the day on which the decision was published.
- To request that the Tisbury and West Tisbury Neighbourhood Plan Renewal Group reconvenes and continues the development of the plan which will be informed by the decision.
- To re-open discussions with Network Rail re a second platform and discussion on CIL contribution with Wiltshire Council.
- To await the outcome of whether the applicant applies to the Secretary of State for a review of the Inspector's decision.
 - **Resolved; RAB/RB**; unanimous.

46.23 Purchase of a Defibrillator - Public Health Act 1936 section 234 ***Clerk**

To consider a report from the Clerk providing quotes and a recommendation on the purchase of a public access defibrillator:

- **Recommendation Approved; NE/JM**; unanimous; that:
 - The Council approves the combined quote of £2,090 from Community Heartbeat Trust on the grounds that CHT can provide an all-round service, electrical installation, a reporting system and post incident briefing for users.
 - The northern wall of Coffee Angels be the location for installation, subject to written agreement from the owner, as it is a fairly central point amongst the shops in the High Street.
 - An awareness campaign be started after purchase to advise the community of its location and use.

47.23 Finance – Investment Funds

To consider a report from the Clerk providing recommendations on short term investment funds to enable compliance with the Council's Investment Policy:

- **Deferred to next meeting; JM/RB**; to enable Councillor Buck to conduct research on ethical/environmental investment funds. ***RB**

48.23 Finance & Risk - Approval of Risk Assessment and July Financial Information

- a. Retrospective payments made from 01/06/2023 to 30/06/2023 - £1,133.31
- b. Faster Payment transactions for July - £9,444.54
- c. Current Account bank reconciliations to 30th June 2023
- d. Petty Cash reconciliations to 30th April and 31st May 2023

- e. Budget to Actual Report to 30th June 2023
- f. Risk Assessment for Temporary Road Closure for 28th July Commemorative Event at Tisbury War Memorial.
 - **All Approved; JM/FC**; unanimous.

49.23 Environment Committee

- a. Councillor Buck gave short verbal report on recent meetings of the Committee and an overview of Great Big Green Week. She advised that the Committee would be looking to work collaboratively with local and neighbouring parishes on matters relating to the environment.

As part of the report on the recent Environment Committee meetings, Councillor Mason advised that following contact he had made with the Co-op, he had received confirmation from the Group Property and Franchise Director that the Co-op's property team were currently re-working the previous planning application, which was refused, and will be submitting a new planning application to Wiltshire Council in due course.

- b. To receive and note the Minutes of the meetings held on Monday 24th April and Tuesday 26th May 2023:
 - **Approved; RB/RAB**; unanimous.

50.23 Representative Reports

- a. Councillor Murray gave a short verbal report on the recent Wiltshire Association of Local Council's Conference at which there had been a number of questions from councils on the outcome of the consultation on the revision of the National Planning Policy Framework which had ended in early March. He said that even the Rt Hon Danny Kruger, MP who was present at the meeting had not received an answer to his questions to the Secretary of State on its progress.

51.23 Items for Information

Councillors noted the following reports:

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Clerk's report on a recent meeting of the South West Wiltshire Area Board.

52.23 Items for Next Agenda

- a. Revised Risk Assessment for Children's Community Garden.
- b. Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Audit.
- c. Emergency Plan.

53.23 Date of next meeting:

Councillor Davison confirmed the date of the next meeting as Tuesday 1st August 2023 at 7 pm at the Reading Room, High Street, Tisbury.

54.23 Exclusion of the Public and Press – Staffing Matters

A resolution to be made that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on

the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972:

- **Approved; Chair;** unanimous.
- a. To confirm the current salary award level for the Youth Support Worker to rectify the ambiguity identified by the Internal Auditor:
 - **Approved; JM/RB;** unanimous; that the spinal column point be amended to reflect the current hourly rate being paid.
- b. To confirm the salary award level for the Clerk from 1st April 2023 in accordance with her contract.
 - **Approved; RB/JM;** unanimous; that the Clerk's salary level be increased by one spinal column point.

There being no other business, the meeting concluded at 8.25 pm.