



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to participate in the
Ordinary Meeting of the Parish Council at 7.00 pm on:
Tuesday 4th July 2023**

27/06/2023

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Residents may also join the meeting virtually by using the link below:

Google Meet Video call link: [/https://meet.google.com/jch-kkah-xfx](https://meet.google.com/jch-kkah-xfx)

The link will become active at c.6:50pm.

Questions or Statements

A short period of time will be set aside prior at the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor

AGENDA

38.23 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

39.23 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

40.23 Resolution of Minutes - [see document](#)

To approve the Minutes of the Ordinary Meeting held on Tuesday 6th June 2023.

41.23 Planning and Tree Works Applications ([with response date deadlines](#))

PL/2023/04689 Common Ground, Lady Down View, Tisbury ([by 04/07/23](#))
Ash Tree – Fell.

42.23 Planning Application Decisions

To note the decisions on recent applications.

43.23 Consultations - [see document](#)

- a. To consider a response to the Wiltshire Bus Review Stakeholder Survey which is a consultation with town and parish councils sent by the Passenger Transport Team at Wiltshire Council.
- b. To consider a request from the Chair of the South West Wiltshire Local Highway and Footway Improvement Group to increase the percentage contribution from town and parish councils in order to augment the annual budget available to the Group.

44.23 Adoption of New Policies - [see documents](#)

- a. Protocol and Guidance on Meetings with Developers
- b. Annual Leave and Holiday Entitlement Policy
- c. Time Off In Lieu Policy

45.23 Station Works Planning Inquiry

To consider the decision issued recently by the Planning Inspectorate together with the advice received and to agree on any further actions.

46.23 Purchase of a Defibrillator - [see document](#)

To consider a report from the Clerk providing quotes and a recommendation on the purchase of a public access defibrillator.

47.23 Finance – Investment Funds - [see document](#)

To consider a report from the Clerk providing recommendations on short term investment funds to enable compliance with the Council's Investment Policy.

48.23 Finance & Risk - Approval of Risk Assessment and July Financial Information - [see documents](#)

- a. Retrospective payments made from 01/06/2023 to 30/06/2023
- b. Faster Payment transactions for July
- c. Current Account bank reconciliations to 30th June 2023
- d. Petty Cash reconciliations to 30th April and 31st May 2023
- e. Budget to Actual Report to 30th June 2023
- f. Risk Assessment for Temporary Road Closure for 28th July Commemorative Event at Tisbury War Memorial.

49.23 Environment Committee - [see documents](#)

- a. To receive a short verbal report from Councillor Buck on the recent meetings of the Committee and an overview of Great Big Green Week.
- b. To receive and note the Minutes of the meetings held on Monday 24th April and Tuesday 26th May 2023.

50.23 Representative Reports

- a. To receive a short verbal report from Councillor Murray on the recent Wiltshire Association of Local Council's Conference.

51.23 Items for Information - [see documents](#)

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Clerk's report on a recent meeting of the South West Wiltshire Area Board.

52.23 Items for Next Agenda

- a. Revised Risk Assessment for Children's Community Garden.
- b. Policy Statement of Internal Control and Annual Review of Effectiveness of Internal Audit.
- c. Emergency Plan.

53.23 Date of next meeting:

To approve the date of the next meeting as Tuesday 1st August 2023 at 7 pm at the Reading Room, High Street, Tisbury.

54.23 Exclusion of the Public and Press – Staffing Matters

A resolution to be made that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a.** To confirm the current salary award level for the Youth Support Worker to rectify the ambiguity identified by the Internal Auditor.
- b.** To confirm the salary award level for the Clerk from 1st April 2023 in accordance with her contract.