



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to participate in the
Annual Meeting of the Parish Council at 7.30 pm on:
Tuesday 2nd May 2023**

25/04/2023

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Residents may also join the meeting virtually by using the link below:

Google Meet Video call link: [/https://meet.google.com/phj-diqh-hsa](https://meet.google.com/phj-diqh-hsa)

The link will become active at c.7:25pm.

Questions or Statements

A short period of time will be set aside prior at the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

AGENDA

01.23 Election of Chair

To receive nominations from Members to elect a Councillor to the role of Chair of Tisbury Parish Council for the Civic year 2023-2024.

02.23 Election of Vice-Chair

To receive nominations from Members to elect a Councillor to the role of Vice-Chair of Tisbury Parish Council for the Civic year 2023-2024.

03.23 Apologies

To receive apologies for absence.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

04.23 Declarations of Interest:

Any Councillor wishing to declare interests should do so at this point:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. Dispensations: if required.

05.23 Resolution of Minutes - see documents

- a. To approve the Minutes of the Annual Meeting held on Tuesday 3rd May 2022.
- b. To approve the Minutes of the Ordinary meeting held on Tuesday 18th April 2023.

06.23 Planning and Tree Works Applications (with response date deadlines)

PL/2023/03101 Hillview, Duck Street, Tisbury (by 22/05/23)

Reconfigure roof profile, replace concrete tiles with natural slate & install PV slates. Clad external walls with natural stone. Adjust window & door openings & carry out internal alterations.

07.23 Dates of Meetings - see document

To approve the dates, times and place for ordinary meetings of the Full Council for 2023/24.

08.23 Appointment of Councillors to Committees

To approve the appointment of Councillors to the Council's Committees:

- a. Environment Committee
- b. Staffing Committee

09.23 Terms of Reference of Committees - [see document](#)

To review and approve the terms of reference for the Council's committees.

10.23 Appointment of Councillors with Special Responsibilities - [see document](#)

1. Finance - 1
2. Joint Burial Committee - 3
3. Allotments - 1
4. Footways and Byways - 1
5. Risk Analysis Co-ordinator - 1
6. Youth and Community - 1
7. Transport and Traffic - 3
8. Neighbourhood Planning - 1
9. Environment - 1

11.23 Appointment of Council Representatives - [see document](#)

To consider and approve nominations for Parish Council representatives:

1. Alice Combes Trust
2. Lord Arundell of Wardour Trust
3. SW Wiltshire Community Safety Partnership
4. TISBUS
5. Victoria Hall Committee
6. Nadder Centre
7. Nadder Community Land Trust
8. Tisbury Memory Group
9. Environmental Issues
10. Tisbury Neighbourhood Response Team
11. Tree Warden

12.23 Standing Orders - [see document](#)

To approve the Parish Council's Standing Orders for 2023/24.

13.23 Financial Regulations - [see document](#)

To approve the Parish Council's Financial Regulations for 2023/24.

14.23 Asset Register - [see document](#)

To review the Parish Council's Asset Register and Inventory of Land for 2023/24.

15.23 Annual Subscriptions

To approve the Council's annual subscriptions for 2023/24 and consider a recommendation from the Environment Committee to join the Campaign to Protect Rural England 'CPRE':

- Wiltshire Association and National Association of Local Councils

- Society of Local Council Clerks
- Information Commissioner
- CPRE

16.23 Finance - May Financial Information - [see documents](#)

- a. Retrospective approval of payments made from 01/04/2023 to 30/04/2023.
- b. Approval of May Faster Payment transactions.

17.23 Water Quality

To consider a proposal from Councillor Davison to write to Wessex Water about the Council's concerns with regard to the water quality of the River Nadder.

18.23 Risk Assessment for Coronation Picnic - [see document](#)

To approve the Risk Assessment for the Coronation Picnic being held on Sunday 7th May 2023.

18.23 Items for Information - [see document](#)

- a. Clerk's report providing information on agenda items, recent issues and work completed.
- b. Update on progress on the implementation of the 20 mph speed limit in Tisbury.

19.23 Date of next meeting:

To approve the date of the next meeting as Tuesday 6th June 2023 at 7 pm at the Reading Room, High Street, Tisbury.