



Tisbury Parish Council – Minutes of June Meeting 2

Held at 7pm on Tuesday 21st June 2022

at The Reading Room, High Street, TISBURY, SP3 6LD

Questions and Statements - none.

MEETING MINUTES

22.06.10

Those present:

Parish Councillors S. Davison (Chairman), R.A. Beattie (until 7:57pm), F. Corp, J. Mason, G. Murray, J. Phillips - 6.

Also in attendance: S. Harry (Clerk).

Apologies: Councillors unanimously accepted the apologies of Councillors R. Buck, E. Coyle-Camp, N. Errington (also as a Wiltshire Councillor) and V. Hillier, for being on holiday or unwell.

22.06.11

Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – Councillors Davison, Beattie and Phillips all have connections to potential beneficiaries of small grant awards.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.
- c. dispensations: none required; Councillors listed in 22.06.11a did not vote as detailed in minute 22.06.14ii.

22.06.12

Resolution of Minutes

- a. June meeting 1 – **FC/JM; unanimous of those present. *Clerk**

22.06.13

PLANNING MATTERS

a. Current applications: *Clerk

PL/2022/04355/TCA - THE LODGE, HINDON LANE, TISBURY, SP3 6PZ

T1 Ash tree - Fell. T2 Ash tree - Fell. T3 Holm Oak tree - Shorten radial spread by up to three metres.

Councillors noted the **delegated decision of 'No Objection'** from the Village Tree Warden and Clerk.

PL/2022/02829 - ANCHOR COTTAGE, HINDON LANE, TISBURY SP3 6PZ

Construction of a garden room.

Councillors noted the amended plans and additional information for this application before resolving to submit **'No Comment' unanimously; GM/JP.**

b. Other Planning Matters:

- i. **Updating TisPlan (Neighbourhood Plan)** – Councillor GM informed the meeting of a discussion with Wiltshire Council Officer Michael Kilmister; primarily about determining whether changes described in the Modification Letter were substantial, material or constituted 'no change'. Examples being the planning application on the Former Sports Centre Site (13 houses), the increased number of dwellings (over 20) on the Station Works site.

The Basic Conditions Statement was also being drafted to confirm that the amended plan would comply with basic planning conditions and Development Management Policies.

The Chairman indicated that the whole team working on the Neighbourhood Plan amendments was owed a huge debt of gratitude for their perseverance and dedication.

22.06.14

FINANCIAL MATTERS requiring Consideration/Resolution

- i. **Monthly reconciliations and approval of retrospective payments:** the following documents were not available and would be discussed at the July meeting 1: *Clerk

- a. Account reconciliations approval – current, deposit and petty cash accounts.
- b. Listing of retrospective payments for each account.

- ii. **Small Grant approvals**

- a. The following grants, proposed and supported by those attending the Annual Parish Meeting, were **agreed unanimously by Councillors:** *Clerk

Victoria Hall Committee - £300 – refurbishment of Elizabeth Hall kitchen cupboards

[Local Government \(Miscellaneous Provisions\) Act 1976, s19](#)

St John's Church - £300 – maintenance of the Village Clock

[Parish Councils Act 1957, s2](#)

Tisbury Community Choir - £300 – purchase of copyrighted music

[Local Government Act 1972, s145](#)

Community Garden - £288 – day hire of a digger

[Open Spaces Act 1906 s4 and s5](#)

Tisbury Bowls and Croquet Club - £300 – purchase of a storage container

[Local Government \(Miscellaneous Provisions\) Act 1976, s19](#)

TisTalk - £300 – set-up costs for a weekly podcast about Tisbury (monies to be claimed via petty cash or financed directly by Tisbury Council)

[Local Government \(Miscellaneous Provisions\) Act 1976, s19](#)

b. Applications for Grants not covered by the current approved budget for 2022/23:

Two other requests for funding were received after the agenda was published on the noticeboard, website and by email distribution. These requests cannot be formally resolved at this meeting, but an initial discussion may give an indication of likely funding. The two items are:

- Tisbury Carnival Committee - £750 - to cover insurance costs for fund raising to 'save' the Carnival; this request was withdrawn.
- FOCUS – maximum of £200 – to finance a colour 'pull-out' supplement of Jubilee photographs in the July edition.

Councillors considered this request and indicated that the funding was likely to be approved at the July 1 meeting. [Local Government Act 1972, s142](#) *Clerk

iii. **Annual Governance and Accounting Return – final variances**

Councillors were referred to the previously circulated Variance Explanations and available on the website – <https://www.tisbury-wiltshire-pc.gov.uk/reports-and-audits>
Following a brief discussion about staffing costs, Councillors resolved to approve the explanations presented. **JP/JM; unanimous** *Clerk

iv. **Approval of invoices for payment** – Councillors noted that Councillors Davison and Corp had approved the following invoices prior to the meeting and **resolved** payment **unanimously** – **FC/JP** *Clerk

PAYEE	AMOUNT (£)	PAYMENT DESCRIPTION
R. Pearce	£1380.00	11 mowing and strimming visits to the 2 Playing fields
Wiltshire Wildlife Trust	£60.00	mapping information for County Wildlife Sites
AndyVan	£97.86	Cleaning materials for Public Toilets and waste collection
Wiltshire Council	68.00	2 DBS checks
Weaveland Road Allotment Society	50.00	clearing and strimming FP TISB57
Tisbury Supplies Ltd	£125.50	Materials for paint removal, adaptations to the generator and building works at the Youth Hub

v. **Nadder Close Car Park White Lining** – Councillors noted the quote from a Bournemouth based company operating in the south Wiltshire area and requested at least 1 other quote for comparison. *Clerk

- vi. **Fallen trees in River Nadder adjacent to Lower Recreation Ground** – Councillors noted the 3 quotes received for this work, but also that action would be taken until an inspection by Environment Agency had taken place.
- vii. **Local Highways and Footways Improvements Group (LHFIG)**: Councillors noted and further **resolved unanimously** the following payments required to progress the schemes below:
 - Disabled Access Parking Bay cost of Traffic Regulation Order (TRO) - £625; **FC/JP *Clerk**
 - 20mph Speed Limit extensions – slightly higher TRO costs than expected due to an amendment to the extent of the Station Road limit; **JP/JM *Clerk**
- viii. **Potential Improvements to the SK8 Park** – Councillors were informed of suggestions (primarily for novice users) forwarded by Seeds4Success following a consultation/listening exercise with young people at the SK8 Park. Councillors felt that such expenditure could not be justified at this time.

22.06.15

OTHER MATTERS requiring Consideration/Resolution – see available documents:

- i. Safeguarding Policy – this item was not considered due to the absence of Councillor Buck, the nominated Safeguarding Officer.
- ii. Investment Policy – Councillors resolved to approve the policy presented that would fulfill the requirements of current financial governance legislation but with an additional clause relating to ‘ethical investments’; **5 in favour with 1 against. *Clerk**
- iii. Service Delegation and Asset Transfers – not discussed.

(7:57pm)

- iv. Environment Committee Terms of Reference – not discussed.
- v. Wraparound Child Care in Tisbury – Councillors noted a plea from an organisation working with St John’s School and the Nadder Centre concerning a lack of available employees. This was not considered further.
- vi. Use of KGV field for Community Garden Boot Sale – 10th July 2022; approval required for insurance purposes; **JP/JM resolved unanimously.**

22.06.16

Items for Information / next agendas

Parish Clerk Replacement - an update on progress; July meeting 1
 Quarterly Asset Check – August meeting 1
 King George Vth Field Charity – prior to July meeting 1
 Risk Register – format update – September meeting 1
 Community Garden update – August meeting 1

22.06.17

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972:

- A. resolution to exclude the press and public as above – **resolved unanimously; JP/FC**
- B. nature of business – matters relating to the Clerk's retirement.

Councillors were informed that interviews had taken place and a successful candidate chosen on a competency-based scoring system. The preferred candidate would now be contacted with an offer.

Councillors **resolved unanimously** that Councillor GM would lead on the remaining process required for the new Clerk/Responsible Financial Officer to start employment on Monday 5th September 2022.

22.06.18

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 5th July 2022 – July meeting 1
Tuesday 19th July 2022 – July meeting 2

There being no other business, the meeting closed at 8:20pm.